CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

****Report OF MEETING**
BUSINESS PLANNING COMMITTEE
Wednesday 11th November 2026 AT 6.30PM

Present:
Cllr C Crick (Chair)
Cllr D Dewar
Cllr S Matthews
Cllr V Crick
Cllr N Davies
Cllr D Williams
Cllr M Price
Cllr J Boycott

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies
Cllr L Boycott

2. Presentation/Workshop
None

3. Declarations of Interest
Cllr D Williams – Torfaen County Borough Council Member
Cllr J Boycott – Community Garden

4. Minutes of Business Planning Committee Meeting 14th October 2026
Minutes of the Business Planning Meeting held 14th October 2026 were approved as an accurate record.

RESOLVED: Members approved the Minutes

Proposed by Cllr N Davies seconded by Cllr D Dewar, **agreed** unanimously

5. Matters Arising
None

6. Review of Project Plan & Planting Suggestion List

The updated plan was discussed and:

-Tree planting - TCBC has agreed to a community orchard being planted at The Garw along with some wildflower flower bulbs provided Council consult with dwellings situated adjacent to the site. Members agreed to propose a mixed orchard, and a consultation letter to be drafted by the Clerk and Chair.
-Traffic Survey - The Highway - Full Council agreed to support Councillor Crick's email to TCBC regarding speeding issues on The Highway. A response to this is awaited. Cllr D Williams suggested engaging with the newly appointed PCSO.
- Memorial Area – Prior to the remembrance service, the tree within the memorial area was maintained by Ben Alderson from Morris' of Usk, who advised that the tree was not a Pillar Oak as members were advised when it was planted, and that the tree had unfortunately died. Clerk to follow up with Kris Thobroe as TCBC originally sourced and planted the tree.

Members who attended the Woodland Road memorial service advised the service was very successful, everything required was arranged, and it was nice to bring visitors to the Hwb. At the service, residents suggested adding poppies to the fencing around the plaque in future. Further development suggestions from residents and members to be collated and considered within the business plan. Cllr V Crick also raised that the church bells have been repaired at St Mary's Church and was quite a feature. An email has also been sent to the church giving thanks for their attendance at the Remembrance Service.

- Christmas Tree Lights and Events - The Christmas lighting arrangements are well under way. Mr Owen Filer has been invited to switch on the lights but unfortunately, he is unable to attend. The Croesyceiliog Male Voice Choir will sing festive songs under the tree following the switch-on. If the weather is poor, the Choir can sing indoors instead.

- Play Area Refurbishment - Council granted £2500 grant to assist with play area repairs to apparatus. A grant is still being sought by Hwb to upgrade the whole play area, so the mural upgrade has been postponed until it can be carried out in conjunction with this.

- Street Poppies – The poppies were installed prior to the Remembrance Service.

- Community Garden – Cllr J Boycott advised members that several oak tree seedlings have started to grow in the nursery garden, and so TCBC have made arrangements to pot and transfer them to a nursery to be grown and replanted.

- Heritage Telephone Box - This item has been kept on the plan as information on listing the kiosk has been sought. TCBC suggested adding to the Heritage list to enable future maintenance or refurbishments. Members also suggested the Clerk explore the possibility of listing the memorial area.

Planting List

-Members considered the list and advised some trees fell down during the recent storm including Cardigan Close.

-Cllr D Williams reminded members of Llanyrafon AFC's intention to plant trees at the playing fields as they have quantified what they are looking for, and suggested the request is revisited. The Clerk to discuss with Kris Thobroe, TCBC.

-Cllr C Crick suggested linking plans to plant the pillar oak with the mixed orchard and memorial area tree. It was proposed TCBC is asked to replace the two trees as well as planting the mixed orchard.

RESOLVED: Members approved.

Proposed by Cllr N Davies, seconded by Cllr S Matthews: **agreed** unanimously.

-List of bulb planting needing more investigation – members agreed to defer

-List of promoted sites – Clerk to chase a response

7. <u>Items for Discussion</u>

7.1 **-CLCC Plaques –** The Clerk showed members the larger display plaques which were requested to be displayed alongside future projects. It was also suggested a similarly designed large plaque is installed in Chambers, members agreed to suggest at Full Council.

7.2 **-Planters –** Cllr D Williams suggested Able may be able to help maintain the planters – members noted.

7.3 **-Llanyrafon Manor-** Cllr D Williams advised members that the current leaseholders at Llanyrafon Manor are expected to surrender their lease in the new year which will then go out to tender. Members noted the update.

**** This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Full Council meeting and authorised accordingly.**