



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

****Report of the Full Council Meeting held on**
Monday 23rd March 2026 at 6.00pm
Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog

Present: Cllr V Crick (Vice Chair) Cllr S Matthews
Cllr D Williams (via Teams) Cllr D Dewar
Cllr M Price Cllr V Williams
Cllr C Crick

Sian Davies, Clerk
Kelly Lewis, Administrator
APS Kate Lewis, Gwent Police

1. Apologies for absence

Cllr N Davies, Cllr J Boycott, Cllr L Boycott, Cllr S O'Dobhain

2. Declarations of Interest

Cllr M Price – The Community Garden, Hwb.

3. Approval of the Minutes of the Full Council meeting held on 23rd February 2026

3.1 Minutes of the Full Council Meeting held 23rd February 2026 were approved as an accurate record.

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr D Dewar: **agreed** unanimously.

3.2

Matters Arising from the Minutes of the Full Council meeting held on 23rd February 2026.

No matters arising.

3.3

To receive draft minutes of Business Planning Committee of 11th March 2026

Cllr C Crick reminded members that they have an opportunity to identify planting sites, and that any suggestions require What3Words to identify permissions. A reminder to be circulated to members prior to the next BP meeting.

Members noted.

4. Financial Reports and Statements

4.1 Bank Statements

Bank Statement and Visa Card Statements.

RESOLVED: Members noted the statements.

Approved by Cllr C Crick, seconded by Cllr D Dewar: **agreed** unanimously.

4.2 Cheque and Direct Debits Payments List

The Clerk highlighted the BACS payment to members, advising that approval for the payment was sought in writing by senior members and signatories prior to making the payment, as the payment was necessary to proceed with the telephone box project. The Clerk suggested a procedure is agreed to ensure future BACS payments can be completed securely and efficiently if needed. Members suggested advice for BACS payment is sought from One Voice Wales. Cheque and direct debits payments list was received & approved.

RESOLVED: Members noted.

Approved by Cllr V Williams, seconded by Cllr S Matthews; **agreed** unanimously.

4.3 To receive the monthly Financial Report for March 2026

RESOLVED: Members noted.
Agreed unanimously.

5. Presentations & Representations

5.1 Gwent Police – APS Kate Lewis

Member's concerns had been shared with APS Kate Lewis prior to the meeting, Kate advised members that action had been taken relating to speeding concerns within Croesyceiliog, and as a result Community Speed Watch have been invited to the next Croesyceiliog Police Surgery so that members and residents have the opportunity to further discuss their concerns and gain advice on tackling speeding within the area.

Members highlighted that data on the police reports is basic and requested that more context is included to identify crime trends and patterns to share with residents, APS Lewis advised she would discuss with staff whether this is an option and report back to council.

Council raised concerns regarding limited PCSO and resident attendance at Croesyceiliog's police surgeries, it was suggested that varied days, times and locations may be better suited for resident attendance, members were also advised of PCSO expectations in that police surgeries will be advertised within the community including via Neighbourhood Matters. Cllr D Williams advised that although Llanyrafon police surgeries are arranged for consistent days, time and location, due to Tasty not Wasty also being available provides resident footfall for the surgery which is working very well.

** Cllr D Williams left the meeting at 6.35pm. **

Members were also provided with an overview of the works of PC's and PCSO's, and the support provided to local businesses to tackle shoplifting.

APS Kate Lewis advised members that following the meeting

- Feedback will be discussed with Croesyceiliog and Llanyrafon ward PCSO's
- Community Speed Watch will attend the next Croesyceiliog Police Surgery and their email address will be shared with members
- Any events will be shared with the Community Council to be advertised on social media
- Kate's email address to be shared with members as a point of contact for any ward concerns

6. Members thanked APS Kate Lewis for attending.

Chair's Announcements

7. None.

To receive the Clerk & Administrator Reports

In addition to the report, the Clerk advised members that National Grid had removed the live feed from the telephone box and aim to complete the works within the next 2 days, and it is hoped the contractor will remove the panels for refurbishment by the end of the week.

Members noted.

8. Planning Applications considered in advance of this meeting of Council:

Members Noted

9. Member Reports – Meetings of Outside Bodies

9.1 -Cllr S Matthews – attended Cwmbran Community Council's awards evening at The Parkway

- Attended the Friends of Bruchsal Trust meeting.
- Attended the Congress Theatre meeting which took place at The Studio in Old Cwmbran which the Theatre have rooms to hire out, alleviating rehearsal space within the Theatre. It was also advised that Santander have enquired about potentially using the Studio as a hub when their current premises closes.

-Cllr V Williams – attended the Torfaen Community Transport meeting and advised members that business has slowed down in their shop due to people purchasing aids, but all is ok with the organisation.

-Cllr V Crick – attended the Friends of Bruchsal Trust meeting.

- Attended Llantarnam Grange's 60th Birthday event which was well attended including previous managers, and it was interesting how loyal people have been to the centre and how it has developed. Members were also advised that the cafe is also doing well.
- Cllr C Crick – attended a CCYP committee meeting and advised members that the manager has recently resigned. Cllr Crick felt that a written report is overdue, advising that a joint report from himself and Cllr N Davies as representatives, will provide a written report relating to the management and financial committees at the centre.
- Cllr M Price – advised members that Hwb is due to open the following week with groups returning to use the centre from Monday 30th March, and that an opening event is being organised.

10.

10.1 Items for Consideration

Annual Review of Council's Statutory Documents

The Statutory documents including Standing Orders, Financial Regulations and Risk Assessments were reviewed and approved by members.

RESOLVED: Members approved.

Approved by Cllr C Crick, seconded by Cllr V Williams; **agreed** unanimously.

11.

11.1 Any Other Business

None.

**** This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Full Council meeting and authorised accordingly.**