



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
**Caring for the Community**

**\*\*Report OF MEETING**  
**BUSINESS PLANNING COMMITTEE**  
**Wednesday 9<sup>th</sup> July 2025 AT 6.00PM**

**Present:**

Cllr C Crick (Chair)  
Cllr D Dewar  
Cllr S Matthews

Cllr D Payton  
Cllr D Williams  
Cllr N Davies

Sian Davies, Clerk  
Kelly Lewis, Administrator  
Simon Sayle, Neighbourhood Watch Coordinator  
Lynnmichelle Sayle, Neighbourhood Watch Coordinator

**1. Apologies**

Cllr V Crick, Cllr J Boycott, Cllr M Price

**2. Presentation/Workshop**

**Neighbourhood Watch – Bleed Kits**

Members were presented with information relating to the purpose of the presentation, encouraged by the implementation of the Martyn's Law Act 2025, a UK law designed to improve public safety which requires certain premises and events to consider and implement security measures to protect against terrorism.

The aims of the Neighbourhood Watch co-ordinators which included to make Torfaen a safer place, provide bleed boxes to public locations and all secondary schools in Torfaen which include publicly accessible lifesaving equipment and useable should an incident occur, and to empower others to become trained in Citizen's Aid and lifesaving.

Members were advised that arrangements are being made to hold an instructor's Citizen's Aid course at Cwmbran High School which will enable individuals to educate others in utilising a bleed box to provide lifesaving treatment in the event of an incident, to support Torfaen in putting safety precautions in place to be prepared for any incidents. Information relating to the bleed box options included a lockable box priced at £425 with contents priced at £35 - £55, another option was a grab bag which would not be available to the public but can be placed inside buildings including schools as an addition to first aid kits, which would provide the equipment for a major incident if needed.

Members were also encouraged to download and share the free Citizen's Aid app which provides important information for major incidents. Simon and Lynnmichelle explained that they are liaising with other community councils and organisations to request financial support for the project, and their request for Croesyceiliog and Llanyrafon Community Council was to provide a contribution towards the instructor training day and a bleed box for Croesyceiliog School.

Members gave thanks for the presentation

**ACTION:** a. members agreed the report from the presentation to be circulated to members  
b. members proposed a project grant form is sent to Simon and Lynnmichelle to apply for the requested contribution

**PROPOSED:** by Cllr D Dewar, seconded by Cllr C Crick, **agreed** unanimously

**3. Declarations of Interest**

None

4. **Minutes of Business Planning Committee Meeting 11<sup>th</sup> June 2025**

Minutes of the Business Planning Meeting held 11<sup>th</sup> June 2025 were approved as an accurate record

**RESOLVED:** Members approved the Minutes

Proposed by Cllr D Payton, seconded by Cllr N Davies: **agreed** unanimously

5. **Matters Arising**

- Cllr D Williams advised members that he has spoken to Mark Thomas, TCBC regarding limited response to requests, and was advised they are aware of unallocated requests and to notify them of any further continuing difficulties
- Cllr C Crick advised members that wording for a resident's petition had been designed in line with TCBC's petition template and agreed between Cllr Crick and Cllr Price. The wording will be sent to the administrator to share on the website and social media to determine residents views prior to actioning the petition with the Highway residents.
- Cllr S Matthews advised members that at the Big Event he had a discussion with Donna Edwards-John, Highways, TCBC who advised she would be happy to attend a meeting to answer any questions. Members **agreed** to send an invite to an upcoming meeting
- Cllr D Payton advised members that following discussions relating to riverbank erosion another tree has fallen at Llanyrafon Golf Club. The Clerk advised members there was still no response from Carys Williams, TCBC, and it was suggested the enquiries are reiterated through members services
- Cllr D Williams advised that member's suggestion to appoint a second community council representative for the board of the 10 Year Development Plan was being considered
- Cllr S Matthews advised members that additional multi use bins have recently been installed at M Cwmbran
- Cllr C Crick advised members that the vehicular access gate was still unlocked at Garw Fields when recently inspected, the Clerk identified the location of the gate using W3W to share with TCBC

6. **Review of Project Plan & Planting Suggestion List**

The updated plan was discussed and:

- Tree and Flower Planting – Areas being considered for small shrub/bulb planting are under the ownership of TCBC. Locations of areas being considered is being compiled for Veronika Brannovic to consider and quote. The clerk demonstrated to members how to use the What3Words website and suggested it is used to identify sites as the W3W locations are used by TCBC. Members **agreed** Cllr C Crick and Cllr S Matthews would identify locations for Croesyceiliog, and Cllr D Williams and Cllr D Payton would identify locations for Llanyrafon
- Traffic survey - Following decisions to consider purchasing 20MPH repeater signs at the June meeting, costs have been explored and were presented at the meeting for consideration. The Clerk suggested that the signs look official, and Cllr C Crick proposed enquiries were resubmitted to TCBC, highlighting the Community Council's feelings that additional signage is important, and to seek agreement. Members **agreed**.
- Traffic survey - Speed camera data was submitted but the data is scant, and no information could be gleaned from it which is an area of concern for the Community Council. Police are continuing with speed monitoring and have been asked to provide data that can be deciphered more easily.
- Red GPO Telephone Box – A local company is preparing to give a quote, the other company approached has not responded. TCBC Heritage has been contacted as there is confusion about a Grade II listing that BT believes has been placed on the phone box, but TCBC says not. CADW may need to be involved, this is likely to be a long process.
- Cwmbran Big Event - The event has taken place and was very successful as usual.

**7. Items for discussion**

- 7.1 - **Map for TCBC regarding planting considerations**  
Considered in item 6.

- 7.2 - **20MPH repeater sign costs**  
Considered in item 6. Members also considered an additional option sent by Cllr J Boycott to encourage reduced speeds but members didn't consider the option appropriate.

**8. Next Meeting – Wednesday 10<sup>th</sup> September 2025**

**\*\* This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Business Planning meeting and authorised accordingly.**