



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
**Caring for the Community**

**\*\*Report OF THE BUSINESS PLANNING MEETING**  
**Wednesday 12<sup>th</sup> March 2025 AT 6.00PM**

**Present:**

Cllr C Crick (Chair)  
Cllr D Payton  
Cllr S Matthews

Cllr N Davies  
Cllr D Williams  
Cllr J Boycott

Sian Davies, Clerk  
Kelly Lewis, Administrator

**1. Apologies**

Cllr M Price

**2. Presentation/Workshop**

None

**3. Declarations of Interest**

Cllr J Boycott - Community Garden  
Cllr D Williams – Torfaen Museum Trust  
Cllr C Crick – Torfaen Museum Trust

**4. Minutes of Business Planning Committee Meeting 12<sup>th</sup> February 2025**

Members received and considered the Minutes of the BPC Meeting 12<sup>th</sup> February 2025.

**RESOLVED:** Members approved the Minutes

**5. Matters Arising**

None

**6. Review of Project Plan & Planting Suggestion List**

The updated plan was discussed and:

- Trees and flower planting – The list approved for trees to be planted at Caerwent Rd, North Rd Primary, the green at Chepstow Rise, Chepstow Rise, Cardigan Close and Garw Row have been delivered and are in the process of being planted by Bron Afon. The invoice for cost of trees/bushes to be presented for payment at March FC meeting. In addition, the Clerk advised members that Kris Thobroe, TCBC, was contacted for an update on the cherry tree planting at the boating lake, and was advised they should have been planted the previous week, members to check the site and feedback.
- Traffic survey on The Highway - following the last meeting TCBC has been asked to have the speed indicator show speeds in excess of 40MPH which it currently does not do. When the Police attended the February FC meeting, they agreed to work with Cllr Crick to find an appropriate place to carry out a speed gun survey. Cllr Crick to report back following the survey.
- Riverbank erosion - no contact from the Access & Recreation team to date, so a reminder has been sent.

- Memorial area - The Hazel trees are now planted and discussion on the memorial benches took place regarding information received from Cllr Price relating to more ornate Remembrance benches at a lower cost. Members agreed that if Cllr Price is able to collect the benches to proceed with the ornate benches, alternatively continue with the online order.
- Street Poppies – poppies have been returned by contractor
- Education Project - A meeting is being arranged with Croesy School Caretaker. Chair and Clerk to meet to arrange for pupils to take care of the Co-op planters which the head teacher is supportive of.
- Cwmbran Big Event - Arrangements are underway for the 2025 event. The purchase of new noticeboards is advisable since the previous boards cannot be located, members agreed and suggested options are sourced for the FC meeting
- Path at Llanyrafon AFC - The Treasurer of the club is collecting the grant cheque agreed and signed by Council at the February FC meeting following a successful application to Council. Cllr D Williams advised members that works have started

### **Trees and planting**

#### **Updates to planting list below**

- Kris Thobroe offered additional trees that were available to be planted at suggested sites, in exchange for a monetary donation towards wildflower planting costs, with suggested sites within Croesyceiliog and Llanyrafon welcomed. Members agreed a donation of £2000 towards wildflower planting as well as available trees to be planted. Cllr J Boycott and Cllr D Williams had suggested potential planting sites to the Clerk prior to the meeting, with further suggestions made during the meeting. Tree planting suggestions included Garw Wood, the side of the river and on The Highway at the lower end of the Upper Cock field. Members agreed the planting suggestions to be shared with KT who can determine the most suitable locations.
- Cllr D Williams suggested Llanyrafon AFC to be taken off the planting suggestion list as planting had recently been undertaken.

## **7. Items for discussion**

### **7.1 Larger Grant Form (£1000+)**

- Members approved the grant form and agreed it should be sent to larger grant applicants with the information letter to allow them plenty of time to prepare their application

### **7.2 Memorial Site Benches**

- Discussed within item 6

### **7.3 Site Cymru**

Member agreed it would be beneficial to invite a representative of Sight Cymru to a future meeting to discuss suggestions to support those in the community who may be affected by sight loss and to discuss any potential project opportunities.

### **7.4 Torfaen Museum Grant Application**

**\*\* Cllr S Matthews chaired this agenda item\*\***

Members considered the information provided on the grant application which was explained in further detail by Cllr C Crick and Cllr D Williams. Members approved the project grant request and agreed that the opportunity of outreach services within the area would be beneficial to all the schools within Croesyceiliog and Llanyrafon. Members agreed to request feedback or a report which details how the project is benefitting schools within the wards.

### **7.5 Tree/wildflower planting**

Discussed in item 6

## **8. Next Meeting – Wednesday 9<sup>th</sup> April 2025**

**\*\* This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Business Planning meeting and authorised accordingly.**