



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
**Caring for the Community**

**\*\*Report of the Full Council Meeting held on**  
**Monday 25<sup>th</sup> November at 6.00pm**  
**Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog**

**Present:** Cllr S Matthews (Chair) Cllr V Williams  
Cllr D Dewar Cllr N Davies  
Cllr V Crick Cllr C Crick  
Cllr M Price Cllr J Boycott  
Cllr D Williams

Sian Davies, Clerk  
Kelly Lewis, Administrator

**1. Apologies for absence**

Cllr L Boycott, Cllr D Payton,

**2. Declarations of Interest**

Cllr M Price – Hwb, Community Garden  
Cllr J Boycott – Community Garden  
Cllr C Crick – Torfaen Museum Trust  
Cllr V Crick – Friends of Bruchsal

**3. Minutes**

3.1 Minutes of the Full Council Meeting held 28<sup>th</sup> October 2024 were approved as an accurate record  
**RESOLVED:** Members approved.

3.2 **Matters Arising from the Minutes of the Full Council meeting held on 28<sup>th</sup> October 2024.**  
None

3.3 **To receive draft minutes of Business Planning Committee of 13<sup>th</sup> November 2024**  
Members noted.

Cllr S Matthews expressed thanks to staff and members involved for their contribution to the creation and distribution of the 75<sup>th</sup> Anniversary Booklet

**4. Financial Reports and Statements**

4.1 Bank Statements

Bank Statement and Visa Card Statements.  
**RESOLVED:** Members noted the statements

4.2 Cheque Payments List

Cheque payments list was received & approved.  
**RESOLVED:** Members approved the payments

4.3 To receive the monthly Financial Report up to 25.11.2024  
**RESOLVED:** Members noted.

**5. Presentations & Representations**

5.1 **Louise Davies – TCBC HDRC Programme Administrator**  
Cancelled

## **6. Chair's Announcements**

The Chair attended the following:

- Harmonize and Bruchsal Police Choir Concert
- Croesyceiliog Male Choir and Bruchsal Police Choir Concert
- Cwmbran 75<sup>th</sup> Anniversary Event held at Cwmbran Community Council office
- Cwmbran 75<sup>th</sup> Anniversary Event held at Torfaen Museum Trust which included the showing of Reg Hann's interview with Cwmbran Life
- The signing of the Twinning document as well as a number of other items relating to Bruchsal – thanks were expressed to Cllr V Crick for working with Gareth at Cwmbran Community Council relating to the Friends of Cwmbran visit which went very well
- Remembrance Service at Woodland Road – it went very well and positive feedback was received from residents, thanks were expressed to members who attended local services to represent CLCC

## **7. To receive the Clerk & Administrator Reports**

7.1 Members noted.

Cllr V Crick spoke on behalf of Friends of Bruchsal and expressed their appreciation and thanks to the Clerk for her input which members agreed. Members were thanked for their support relating to the Bruchsal visit

## **8. Planning Applications considered in advance of this meeting of Council:**

Planning applications detailed on the agenda were noted.

## **9. Members Reports – Meetings of Outside Bodies:**

Cllr N Davies – attended the Pontnewydd Remembrance service and laid a wreath – it was a wonderful turnout including Lord Murphy, the Deputy Lieutenant, youth organisations and veterans including a group of bikers.

- Attended the AGM for the management committee at CCYP where it was agreed the Chair and Vice Chair will continue over the next year. Members were advised there is a new centre manager, Laura Ellis, who started her role on 1<sup>st</sup> November and will be attending our Grants Evening. Cllr Davies expressed his thanks to John Killick, previous acting manager for his work at the centre and relating to the new structures

Cllr V Williams – attended Pontrhydyrun Remembrance service and laid a wreath – it was a lovely service

- Attended the AGM and usual meetings for Torfaen Community Transport and Torfaen Community Enterprises – all is going well but they are in need of volunteers at shop Mobility Cwmbran

Cllr D Williams – advised members that he had contacted the Police Crime Commissioner regarding their existing headquarter site in Croesyceiliog and was advised that Gwent Police are retaining the site but do not have funding to develop the site at present. Members noted.

Cllr V Crick – advised members that information was sent to the Clerk to be shared with members regarding upcoming exhibitions at Llantarnam Grange Arts Centre. Members were advised they are well worth a visit as the centre have been doing a lot. Although there is an access issue as there is no access via lift to the first floor for disabled visitors, the centre has been undertaking a lot of work with various groups and is also a warm hub and has an excellent café.

- Friends of Bruchsal – Cllr Crick advised members it is pleasing to see so many members of CLCC at different activities. The choir from Bruchsal fitted in well with Croesyceiliog Male Choir and Harmonize. The second concert was held in Pontypool as a twinning link as many choristers live in a neighbouring village near Bruchsal. Members were advised the visitors were delighted with the reception received and has recently sent photographs and letters expressing their thanks, and they are hoping to that FOB members will visit Bruchsal the following year.

## **10. Items for consideration:**

### **10.1 Grant Evening**

Members were reminded of the Grants evening date and agreed that for the following year's grant applications, any citizen's awards should be considered and agreed by October's full council meeting. It was also agreed that a small form to be created and completed for any nominations to be considered.

Members proposed and agreed the nomination of Sabrina Cresswell from Tasty Not Wasty.

### **10.2 Presentations to Council**

It was agreed that any requests should be asked for a report relating to their presentation content prior to arrangement so that the information can be shared with and considered by members, and the presentation will then be arranged for any interested members to attend. It was also agreed that presentations are to be held thirty minutes prior to a Full Council meeting to allow time for the presentation and a short Q&A.

### **10.3 2023-24 Audit**

The report was sent to members and the Clerk expressed apologies relating to the qualifications detailed in the report, advising that there are no anticipated problems with the current year's accounts. Members agreed the audit was positive and any qualifications were minor negatives as a result of genuine reasons with supported actions already in place.

Members also reaffirmed and agreed that all members who qualify will receive their annual allowance irrespective of their preferences.

### **10.4 Community Council Charter**

The Clerk advised members that 2 representatives are to be decided to potentially attend a meeting at Cwmbran CC to discuss the CC charter the following month. Representatives agreed were Cllr M Price and Cllr C Crick

### **10.5 Local Community Resilience ToR**

Following the paragraph amended at LCRC meeting members approved the adoption of the LCR ToR. It was agreed the Resilience Committee's terms will adopt the same as Business Planning, and that the council will decide any budget at the annual budget meeting. It was agreed members of the committee meeting are Cllr J Boycott, Cllr V Crick, Cllr D Williams, Cllr S Matthews, Cllr V Williams, Cllr D Dewar, and Cllr M Price will be Chair. It was agreed the Clerk to contact David Leech, TCBC to propose 5<sup>th</sup> February at 6pm for the next LCRC meeting.

## **11. Any Other Business**

None

There being no further business to discuss, the meeting was concluded at 8pm

**\*\* This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Full Council meeting and authorised accordingly.**

---