



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

****Report of the Business Planning Meeting held on**
Wednesday 9th October at 6.00pm
Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog

Present:

Cllr C Crick (Chair)
Cllr S Matthews
Cllr J Boycott

Cllr N Davies
Cllr M Price
Cllr D Payton

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies

Cllr D Williams

2. Presentation/Workshop
None

3. Declarations of Interest

Cllr C Crick – Torfaen Museum Trust
Cllr M Price – Hwb, Community Garden
Cllr J Boycott – Community Garden

4. Minutes of Business Planning Committee Meeting 11th September 2024

Members received and considered the Minutes of the BPC Meeting 11th September 2024.

RESOLVED: Members approved the Minutes

5. Matters Arising

Following the Clerk's attendance at a meeting regarding the Charter and advised members that the meeting was called to gauge Community Council's feeling and any suggested changes they want implemented, and suggested the Clerks share their perspective with members however, members and the Clerk agreed the Clerk works on behalf of members not to give their perspective. Documents will be shared with Clerks before the next partnership meeting to be discussed at the next meeting.

6. Review of Project Plan & Planting Suggestion List

The updated plan was discussed and:

- Riverbank erosion – Cllr S Matthews advised members that the area by the Dyke fields are nearly finished and TCBC have said other contractors or due to complete works there and at Chapel Lane, and works are also being conducted at the footbridge an river bank close to the Annex at WRSSC. Members asked the Clerk to contact TCBC to make them aware of drainage issues in the Dyke wood.
- Members agreed the dedication service was an excellent event and thanked the

Clerk and Administrator for their work relating to the event. Members advised that there was a good turnout and attendees and veterans were very impressed, and the service was recorded well by Ben Black, Cwmbran Life. During the event the Clerk was invited to the Veteran's Hub to discuss future connections, and there may also be an opportunity to access funding to further develop the memorial area. It was suggested that as the area is dedicated it cannot be moved but applying for listing status would further protect it.

- Christmas Tree lights - The Padel Centre owner has agreed that council may tap into his electricity supply to power Christmas lights. This is being arranged.
- Torfaen Museum Trust Project – the 2nd draft of the booklet was circulated to members who agreed further works were needed but the Clerk advised the booklet should be ready to print within the next couple of weeks.
- Street poppies – distribution is in hand
- Education project – Members were advised that the planters at the Co-op have been tended to however Cllr S Matthews advised this was not done by the school and the subject will be brought up at the next Governors meeting
- Members raised plans to install an external cabinet at Hwb to make the defibrillator accessible, it was agreed the Clerk and administrator will liaise with previous contacts for options and report back to BP
- Planting suggestions list – The Clerk is going to request a price for supplying and planting trees at the memorial area, Cllr J Boycott is going to find out the best contact regarding planting on the roundabouts, the Clerk is awaiting a response from TCBC regarding bulb planting but will chase a response, members agreed to prioritise and progress the current planting projects before starting new however the Clerk advised the members that the door is open for further planting suggestions to be added. The Clerk reminded members that What 3 Words are still required for some current planting projects.

7. Items for discussion

7.1 75th Anniversary booklet update

As previously discussed, Cllr N Davies will clarify the spelling of an artists name within the booklet, and the Clerk advised members that a final draft will be circulated to members with a timescale given for an opportunity to proof read and share comments prior to printing.

7.2 Memorial Dedication area (benches)

Members were shown bench options sent from suppliers suggested by the Veteran's Hub, members agreed the additional options including recycled plastic should also be considered and will be taken to FC for all members to consider

7.3 Glaslyn Court defibrillator

Cllr S Matthews was approached by the Glaslyn Court centre regarding funding the purchase and installation of a defibrillator, members agreed that due to the building being owned by Bron Afon, they asked that the Clerk make contact with BA to consider the request, but that the CC would be happy to support

Any other business

The Clerk advised members that an email invitation had been sent regarding members representing the CC at a community review consultation. It was agreed the Chair and Vice Chair will attend if the date and time is convenient, alternatively Cllr C Crick and Cllr N Davies will attend if needed

*** This report is NOT a set of authorised meeting minutes, but a reflection of the meeting held. The minutes of the meeting this report refers to will reviewed and discussed at the next Business Planning meeting and authorised accordingly.**
