



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

Sian Davies
Clerk of the Council

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Clerk's Report

MONDAY 23rd September 2024

Meetings Attended:

29.07.24 & 12.09.24 - Meeting with TCBC officers regarding Clerk's access to TCBC GIS Mapping system.

The first was a meeting with officers following my request that Clerks be allowed access to their mapping system to be able to find certain information ourselves, which would save us time and save officers addressing some regular queries. This was agreed and I was shown what we could be given access to. The second meeting was with all the interested Clerks to have a little initial training on using the system and discovering what areas would be most useful to us. We are to be given access provided a data agreement is set up between us and we are now at the stage where we are reviewing and choosing which information we wish to access so a bespoke version can be drawn up showing only the information we choose to make it easier to navigate.

30.07.24 – Meeting with the Veteran's Association and MOD representatives regarding arrangements for the upcoming Memorial Dedication ceremony. This meeting took place at the memorial site with Cllr Matthews and the Clerk to determine the content of the ceremony. The MOD Rep is to encourage some military to attend, and the VA rep will provide a bugler, a piper and up to 6 Standard Bearers for the ceremony and also encourage some Vets to attend.

09.08.24 – Meeting with Torfaen Museum representative to progress the 75th Anniversary booklet. Things are progressing well. The booklet is in the final stages of being completed. A printer and distributor has been chosen and it is hoped that the publication can be delivered to homes at the end of October/beginning November. At the Business Planning meeting, it was suggested it would be a good time to also distribute a Council newsletter along with the booklet which is to be arranged.

12.09.24 – Meeting with Padel Centre owner regarding the Memorial Dedication ceremony. This was to discuss use of the Padel facilities at the end of the ceremony to offer refreshments. The owner was extremely helpful and has agreed to prevent the centre and all-weather pitch being used prior to, during and after the ceremony to ensure it can be held without interruption, and also offered use of his canteen area,

marquee and toilet facilities. The ceremony will take place at 2pm on Sunday 6th October and the centre will be closed between 1 and 3pm for our exclusive use. Pending approval of the budget being proposed at the meeting, it is hoped to offer hot drinks and cakes after the ceremony.

Also discussed with the Padel owner was the possibility of using his electrical feed to service some Christmas tree lights. He was very amenable to this. Clerk to progress.

Other business being addressed:

- Actioning matters arising from Council meetings.
- Actioning matters reported by individual Councillors where appropriate.
- Full Audit papers have been submitted to the external auditor.
- Sorting office