



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
**Caring for the Community**

**Minutes of the Full Council Meeting held on**  
**Monday 24<sup>th</sup> February 2020 at 6.00pm**  
**Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog**

**Present:** Cllr J Gauden (Chair) Cllr D Dewar  
Cllr S Matthews Cllr R Clark  
Cllr N Davies Cllr C Crick  
Cllr C Evans Cllr V Crick  
Cllr A Rappell Cllr W Steiner

Adrian Isaacs, Clerk  
Kelly Lewis, Administrator  
Mal Edgson, Citizens Advice Torfaen

**1. Apologies for absence**

Cllr S O'Dobhain, Cllr M Price

**2. Declarations of Interest**

The following Declarations of Interest were declared

Cllr V Crick – TCBC Elected Member, Member TCBC Planning Committee, Bron Afon Housing Trust board member, SRS board member

Cllr R Clark – SRS Director, TVA Director/Company Secretary, TCBC Elected Member

Cllr J Gauden – TCBC Elected Member

Cllr S Matthews – Woodland Road Allotments Association

**3. Minutes**

3.1 Minutes of the Full Council Meeting held 27 January 2020 were approved as an accurate record and signed by the Chair.

**RESOLVED:** Members approved

3.2 Matters Arising from the Minutes of the Full Council meeting held on 27 January 2020

There were no matters arising

**RESOLVED:** Members noted

3.3 Minutes of the Business Planning Meeting held 12 February 2020 were noted and members were asked to identify additional projects to be included in the project plan. It was agreed that the quotation received from TCBC (£1100) for installation of barrier at Woodland Road be accepted.

**4. Financial Reports and Statements**

**4.1 Bank Statements**

Bank Statements No's 619, 620, 621 (January 2020) and Visa Card Statements (February 2020) were received, approved and signed by a non-signatory member as an accurate record.

**RESOLVED:** Members noted the statements

#### 4.2 Cheque Payments List

Cheque payments list was received, approved and signed by two signatories

**RESOLVED:** Members approved the payments

It was noted that the savings account was now open and the Clerk had transferred £90,000

#### 5. **Alternative to SRS Technology Services**

It was agreed that the quotation received be accepted, once the Clerk had confirmed that services were not only provided to small community councils. It was also agreed that all members would be provided with CLCC email addresses.

#### 6. **Creating an Integrated Pathway for Football in Llanyrafon**

The report was referred to the Business Planning Committee

#### 7. **Invitation to Council – Torfaen Citizens Advice**

Members were delivered a presentation which illustrated the services of advice and assistance Torfaen Citizens Advice provides locally and nationally, as well as the advice projects that are lined up for the coming year. Members were also provided with TCA's budget forecast for 2020/21.

#### 8. **Correspondence**

- Consultation on future Audit arrangements  
Noted
- Wales VE Day 75  
It was noted that Croesyceiliog RFC is interested in holding an event, a meeting is to be arranged. Business planning committee is to consider creation of a budget to fund local events.
- Future Generations Commissioner Presentation  
Noted
- Independent Remuneration Panel – Costs of Care  
Noted
- Independent Remuneration Panel – Report 2020/21  
Noted

#### 9. **Reports**

##### 9.1 **Chair's Announcements**

- Response to local flooding issues  
It was agreed that a grant of £500 be awarded to the Cwmbran and South Torfaen Allotment Group

##### 9.2 **Clerk's Reports**

- Business Plan Monitoring Report  
It was agreed that a number of amendments were required for 20/21:
  - Removal of annual question time
  - Alteration of text – engagement with local businesses
  - Removal of youth council

The updated version of the Business Plan for 20/21 to be considered at the March meeting of council

- Budget 20/21  
Agreed
- One Voice Wales Membership 2020/21 - £1355

It was agreed that the council would continue its membership

- Garw Row Lighting – Previous Report (22<sup>nd</sup> June 2015)  
The previous report was considered and it was noted that the council has no responsibility for the lighting. A copy of the previous letter to residents to be sent, reaffirming the Council's position.

9.3 **Member's Reports – Meetings of Outside Bodies**

- Cllr J Gauden - attended a meeting at Llantarnam Grange Arts Centre and advised members they now have new trustees
- Attended a meeting with Torfaen Museum Trust and advised members the trust are ambitious and doing well and have employed a new member of staff specifically to work on attaining grants
- Cllr S Matthews attended a meeting at The Congress Theatre and advised members they have taken on a new employee whose role is to apply for grants for the theatre
- Cllr W Steiner attended a meeting at Torfaen Community Transport and advised members he will report at the next Council meeting.

9.4 **Any Other Business**

<b>10.</b>	<b>Date of Next Meeting</b> <b>Monday 23<sup>rd</sup> March 2020 commencing 6.00pm</b>
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The Meeting Closed at 7.35pm

**SIGNED:**  
**CHAIR**

**DATED:**