



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

Minutes of the Full Council Meeting held on
Monday 22nd June 2026 at 6.00pm
Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog

Present: Cllr V Crick (Chair) Cllr S Matthews
Cllr J Boycott Cllr D Dewar
Cllr M Price Cllr V Williams
Cllr C Crick

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies for absence

Cllr L Boycott, Cllr D Williams, Cllr S O'Dobhain

2. Declarations of Interest

Cllr M Price – The Community Garden, Hwb.
Cllr J Boycott – The Community Garden.

3. Approval of the Minutes of the Full Council meeting held on 18th May 2026

3.1 Minutes of the Full Council Meeting held 18th May 2026 were approved as an accurate record.

RESOLVED: Members approved.

Proposed by Cllr M Price, seconded by Cllr J Boycott: **agreed** unanimously.

3.2 Matters Arising from the Minutes of the Full Council meeting held on 18th May 2026.

None

3.3 Approval of the Minutes of the Annual General Meeting held on 18th May 2026.

Minutes of the Annual General Meeting held 18th May 2026 were approved as an accurate record.

RESOLVED: Members approved.

Proposed by Cllr C Crick, seconded by Cllr M Price: **agreed** unanimously.

3.4 Matters Arising from the Minutes of the Annual General meeting held on 18th May 2026.

The administrator confirmed that an email was sent to Greenmeadow Community Farm and HM Prison Usk and Prescoed to determine whether meetings of outside bodies were still being held, Greenmeadow Farm confirmed meetings were no longer running and we are awaiting a response from HMP. Members noted.

Members were also notified that a second council representative can be appointed for CCYP.

RESOLVED: Members approved Cllr C Crick to be appointed as the second representative.

Proposed by Cllr S Matthews, seconded by Cllr D Dewar: **agreed** unanimously.

To receive draft minutes of Business Planning Committee of 10th June 2026

3.5 Riverbank erosion – Cllr S Matthews has suggested site meeting dates to TCBC and is awaiting confirmation.

Community Spaces – Cllr J Boycott advised members that Canddo has installed raised planters in the community garden, water butts have been purchased for use, and different fruits have grown in the garden which is available for the community to use.

Noticeboards – members suggested any irrelevant posters on the community noticeboards should be contacted and requested not to advertise on boards due to it causing the boards to become unreadable for council information. Members noted

4. Financial Reports and Statements

4.1 Bank Statements

Bank Statement and Visa Card Statements.

RESOLVED: Members noted the statements.

Members approved: **agreed** unanimously.

4.2 Cheque and Direct Debits Payments List

RESOLVED: Members noted.

Members approved: **agreed** unanimously.

4.3 To receive the Financial Report for June 26

RESOLVED: Members noted.

Members approved: **agreed** unanimously.

5. **Presentations & Representations**

5.1 None.

6. **Chair's Announcements**

Cllr V Crick attended:

- The 100th anniversary of Pontnewydd Cenotaph, which was very well supported and well attended, including youngsters from the local Cubs and Scouts. It was a poignant celebration which was also attended by Harald Thomas' family.
- Cwmbran Big Event which was a successful day.
- The opening of the latest studio exhibition at Llantarnam Grange Arts Centre which is well worth a visit.
- The Crow Valley Woodturners 20th celebration which was fascinating to observe the different things they make and promising to hear they have secured a grant to support training at Crownbridge School.

7. **To receive the Clerk & Administrator Reports**

Cllr S Matthews advised members that replacement of the grit bin on Caerwent Road has been agreed by TCBC who will also move the bin nearer to the roadside. Clerk to request TCBC policies on grit bins. Members noted.

8. **Planning Applications considered in advance of this meeting of Council:**

CPULLE/26/P/0228/FUL	Proposed solar substation and associated enclosure in connection with solar car port development approved under application 25/P/0308/FUL	Grange University Hospital, Visitors Car Park, Caerleon Road	Being Considered
MMCA/26/P/0203/FUL	Retention of alterations to agricultural building	Church Farm Stables, Croesyceiliog Bypass, Croesyceiliog	Being Considered

9. **Member Reports – Meetings of Outside Bodies**

- 9.1
- Cllr C Crick – also attended the Crow Valley Woodturners 20th celebration
 - Cllr S Matthews – also attended the 100th anniversary of Pontnewydd Cenotaph

10. **Items for Consideration**

10.1 **To receive and approve the Annual Return for 2025-26 following internal audit and prior to external audit submission**

RESOLVED: Members approved.

Proposed by Cllr V Williams, seconded by Cllr M Price: **agreed** unanimously. The Annual Return was duly signed by the Chair and the Clerk and made ready for submission to the External Auditor.

10.2 **Torfaen Play Scheme Larger Grant**

RESOLVED: Members approved.

Proposed by Cllr C Crick, seconded by Cllr S Matthews: **agreed** by majority.

10.3 Llanyrafon AFC Community Grant

Members advised that the revised quote was different to the original application and agreed to defer back to business planning.

10.4 Glaslyn Court defibrillator

Members agreed to send a community project grant application form to the group to apply for funding and to defer to business planning.

10.5 Additional admin costs for approval

Members approved the additional hours worked by staff for the Big Event.

RESOLVED: Members approved.

Proposed by Cllr M Price, seconded by Cllr D Dewar: **agreed** unanimously.

10.6 TVA sponsorship

Members considered the invitation to provide sponsorship.

RESOLVED: Members considered the invitation and decided not to proceed with sponsorship.

Proposed by Cllr C Crick, seconded by Cllr M Price: **agreed** unanimously.

11. Any Other Business

11.1 The Clerk advised members that a replacement printer was needed due to the Clerk's personal printer no longer working, members approved the purchase of a printer that is adequate for regular use.

RESOLVED: Members approved.

Proposed by Cllr C Crick, seconded by Cllr M Price: **agreed** unanimously.

12. Date of Next Meetings	Local Community Resilience Meeting – TBA commencing at 5.30pm Business Planning Meeting – Wednesday 08.07.26 commencing 6pm Full Council Meeting – Monday 27.07.26 commencing at 6pm
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There being no further business to discuss, the meeting was concluded at 7.15pm.

Signed:..... (Chair) – 27.07.2026