



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF THE ANNUAL MEETING
MONDAY 18 MAY 2026 AT 5.30PM, COUNCIL CHAMBER,
WOODLAND ROAD SPORTS & SOCIAL CENTRE, CROESYCEILIOG

Present: Cllr J Boycott (Chair) Cllr C Crick Cllr S Matthews
 Cllr V Williams Cllr D Dewar Cllr V Crick
 Cllr N Davies Cllr D Williams Cllr S O'Dobhain
 Cllr M Price

In attendance:

Sian Davies, Clerk
Kelly Lewis, Administrator

Cllr S Matthews Chaired the meeting until the new Chair was elected. The meeting was then chaired by Chair Cllr V Crick.

1. Elect a Chairman of the Council

Cllr V Crick was elected as Chair for the Council year 2026/27 and subsequently confirmed the Acceptance of Office.

RESOLVED: Members approved.

Proposed by Cllr N Davies, seconded by Cllr S Matthews: **agreed** unanimously.

2. Elect Vice-Chairman of the Council

Cllr D Dewar was elected as Vice-Chair for the Council year 2026/27 and subsequently confirmed the Acceptance of Office.

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr N Davies: **agreed** unanimously.

3. Retiring Chairman's Annual Report

The retiring Chairman advised members that the previous year has gone quickly and that it has been lovely to attend various meetings and events. Cllr J Boycott has enjoyed her time as Chair though she feels she still has a lot to learn, and that she will continue to gain experience as a councillor which will support her should the opportunity arise to stand as Chair in future.

RESOLVED: Members noted

4. Apologies

Cllr L Boycott

5. Minutes

The Minutes of the Annual Meeting held 19 May 2025 were received and noted.

RESOLVED: The Minutes had been approved and signed at 23rd June 2025 Ordinary meeting. The minutes from this meeting will be presented to Full Council at the next meeting.

6. Business Planning Committee

(i) Membership of the Business Planning Committee

Members considered the membership of the Business Planning Committee and nominations were received.

Members agreed the membership of the Committee: Cllr S Matthews, Cllr J Boycott, Cllr C Crick, Cllr N Davies, Cllr M Price, Cllr D Dewar, Cllr D Williams, Cllr D Payton, Cllr V Crick (Ex Officio).

RESOLVED: Members approved.

Proposed by Cllr N Davies, seconded by Cllr D Williams: **agreed** unanimously

(ii) Election of Chairman to the Business Planning Committee

Members received a nomination and seconded for the Chair of the Business Planning Committee. Members approved Cllr C Crick as Chair of the Business Planning Committee for 2026/27.

RESOLVED: Members approved.

Proposed by Cllr D Williams, seconded by Cllr N Davies: **agreed** unanimously

7. Local Community Resilience Committee

(i) Membership of the Local Community Resilience Committee

Members considered the membership of the Committee and nominations were received. Members agreed the membership of the Committee: Cllr M Price, Cllr J Boycott, Cllr S Matthews, Cllr V Crick (Ex Officio), Cllr D Dewar, Cllr D Williams, Cllr V Williams, Cllr D Payton.

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr N Davies: **agreed** unanimously

(ii) Election of Chairman to the Local Community Resilience Committee

Members received a nomination and seconded for the Chair of the Local Community Resilience Committee.

Members approved Cllr M Price as Chair of the Local Community Resilience Committee for 2026/27

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr N Davies: **agreed** unanimously

8. Consider Creating an Events Committee

(i) Number of members for this committee

Members approved a number of 4 members plus the Chair for this committee

(ii) Membership of the Events Committee

Members considered the membership of the Committee and nominations were received.

Members agreed the membership of the Committee: Cllr V Crick (Ex Officio), Cllr V Williams, Cllr J Boycott, Cllr D Williams, Cllr D Dewar

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr N Davies: **agreed** unanimously

(iii) Election of Chairman to the Events Committee

Members received a nomination and seconded for the Chair of the Events Committee.

Members approved Cllr D Williams as Chair of the Events Committee for 2026/27

RESOLVED: Members approved.

Proposed by Cllr V Williams, seconded by Cllr N Davies: **agreed** unanimously

(iii) Small Budget Allocation

Members approved an initial £500 budget for the Events Committee for 2026/27

RESOLVED: Members approved.

Proposed by Cllr D Dewar, seconded by Cllr D Williams: **agreed** unanimously

9. Appointment of Representatives to Outside Bodies for 2025/26

Members considered appointments to Outside Bodies for the ensuing year. It was also suggested that an enquiry is sent to Greenmeadow Community Farm and PCLM to determine if they are still meeting.

Outside Body	CLCC Representative
Armed Forces Covenant	Cllr Stewart Matthews
Congress Theatre Management Committee	Cllr Stewart Matthews
Cwmbran Centre for Young People (CCYP)	Cllr Nigel Davies
Friends of Bruchsal Management Committee	Cllr Darrell Dewar Cllr Stewart Matthews
Friends of Bruchsal Trust Fund	Cllr David Williams Cllr Stewart Matthews
Greenmeadow Community Farm	Cllr Stewart Matthews
Llantarnam Grange Arts Centre	Cllr Veronica Crick
One Voice Wales Gwent Valleys Area Committee	Cllr Stewart Matthews Cllr Nigel Davies

(Quarterly)	Clerk to the Council
One Voice Wales Larger Councils Committee	Cllr Colin Crick Clerk to the Council
HM Prison Usk & Prescoed – Prison Council Liaison Meetings (PCLM)	Cllr Veronica Crick
Mic Morris Trust	Cllr Nigel Davies
Torfaen Aids for the Disabled	Cllr Vicki Williams
Torfaen Community Transport	Cllr Vicki Williams
Torfaen Local Partnership Committee (LCPC)	Cllr Stewart Matthews Cllr Nigel Davies Clerk to the Council
Torfaen Museum Trust	Cllr David Williams
Torfaen Voluntary Alliance (TVA)	Cllr Veronica Crick
Minor Authority Representative on the Board of Governors at:	CLCC Representative
Croesyceiliog Primary School	Cllr Jo Boycott
Llanyrafon Primary School	Cllr David Williams

Members agreed the appointment of representatives to outside bodies for the forthcoming year

RESOLVED: Members approved.

Proposed by Cllr S Matthews, seconded by Cllr N Davies: **agreed** unanimously

** Cllr J Boycott joined the meeting at 5.45pm **

9. Cycle of Meetings 2026/27

Members considered the cycle of meetings for 2026/27. The Clerk to ensure the dates do not coincide with May 27 elections

2026 Meetings	
18 May 5.30pm	Annual Meeting & Ordinary Full Council
10 June 6.00pm	Business Planning Committee
22 June 6.00pm	Ordinary Full Council
8 July 6.00pm	Business Planning Committee
27 July 6.00pm	Ordinary Full Council
August	RECESS
9 September 6.00pm	Business Planning Committee
28 September 6.00pm	Ordinary Full Council
14 October 6.00pm	Business Planning Committee
26 October 6.00pm	Ordinary Full Council

11 November 6.00pm	Business Planning Committee
23 November 6.00pm	Ordinary Full Council
December	RECESS
2027 Meetings	
13 January 6.00pm	Business Planning Committee
25 January 6.00pm	Ordinary Full Council
10 February 6.00pm	Business Planning Committee
22 February 6.00pm	Ordinary Full Council
10 March 6.00pm	Business Planning Committee
22 March 6.00pm	Ordinary Full Council
14 April 6.00pm	Business Planning Committee
26 April 6.00pm	Ordinary Full Council
12 May 6.00pm	Business Planning Committee
24 May 5.30pm	Annual Meeting & Ordinary Full Council

RESOLVED: Members approved.

Proposed by Cllr D Dewar, seconded by Cllr V Williams: **agreed** unanimously

There being no further business to discuss, the meeting was concluded at 5.50pm

Signed:..... (Chair) – 22.06.26