



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community**

**MINUTES OF MEETING
BUSINESS PLANNING COMMITTEE
Wednesday 15th April 2026 AT 6.00PM**

Present:

Cllr C Crick (Chair)
Cllr D Dewar
Cllr S Matthews

Cllr J Boycott
Cllr D Williams
Cllr N Davies

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies

Cllr M Price, Cllr V Crick

2. Presentation/Workshop

None.

3. Declarations of Interest

Cllr D Williams – Torfaen County Borough Council Member
Cllr J Boycott – Community Garden

4. Minutes of Business Planning Committee Meeting 11th March 2026

Minutes of the Business Planning Meeting held 11th March 2026 were approved as an accurate record.

RESOLVED: Members approved the Minutes

Proposed by Cllr D Williams seconded by Cllr N Davies, **agreed** unanimously

5. Matters Arising

None

6. Review of Project Plan & Planting Suggestion List

The updated plan was discussed and:

-Trees and flowers – Another incident of bulbs being mowed in various locations have been given to Kris. Members suggested a visual marker is used to allow contractors to easily identify planted areas.

-Litter bins – Members are due to attend a meeting with TCBC on 16th April and will report back to council following the meeting.

-Traffic Survey on the Highway - The Sergeant has taken some measures to ensure this issue is addressed. Go Safe have agreed to carry out additional monitoring. Clerk to contact Mark Williams, the Community Speed watch representative and work with him on options available.

-Riverbank Erosion – Cllr S Matthews awaiting a date for a site meeting.

-Memorial Area – Cllr J Boycott to request quote from the contractor at Hwb to repair wooden planters. Members also discussed the possibility of restoring the painted memorial wall within the play park, the Clerk to liaise with Dan to determine Hwb's plans. If proceedable, the Clerk

will liaise with Llantarnam Grange to discuss as they originally painted the wall and Cllr S Matthews will speak to the funeral home who have ownership of the wall.

-Christmas Tree Lights and Events – members discussed possible options for a tree lighting event and decided Friday 4th December as a possible date for the event. The Clerk to contact local choirs in the hope of arranging carol singing to support the event. It was also agreed that refreshments would be provided.

-Installation of Defibrillators on Allotments – Members decided to remove from the project plan due to not receiving a response from the allotment association.

-Street Poppies – Members agreed the number of poppies are sufficient for installation.

-Education Project – TCBC have agreed to plant up the planters at North Road, suggesting climbing plants with wooden structures in some. It was relayed to Kris that although his scheme looked great, the wooden structures may not last long in situ and maybe tented bean sticks would do the job as well but be less susceptible to theft. Members suggested a request is made to also maintain the planters at Edlogan Square.

-Heritage Phone Box – the Clerk advised members the phone box has been removed and the ground made good and is awaiting an update from the contractor, and that Torfaen Museum Trust will follow the story.

-Cwmbran Big Event - The Clerk has confirmed Council's participation in this year's event at the same cost as last year, and the date of the event being 13th June.

Planting list – The Clerk sent queries from the previous BP meeting to TCBC and is awaiting an update.

7. Items for Discussion

7.1 Glaslyn Court Defib Request

Members noted the Clerk is awaiting an update from Bron Afon.

7.2 Red Telephone Box Project Update

Discussed in item 6

7.3 Torfaen Playscheme Responses

Members noted the response, Clerk to circulate to council members and add to FC agenda.

7.4 Cwmbran Council – Town of Culture

Members noted the information received and will await further updates.

8. Date of Next Meetings

Full Council meeting – Monday 27th April 2026 at 6pm

Business Planning meeting – Wednesday 13th May 2026 at 6pm

Local Community Resilience Committee meeting – TBA at 5.30pm

There being no further business to discuss, the meeting was closed at 6.50pm

Signed:.....(Business Planning Committee Chair) – 13.05.26