



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community**

**MINUTES OF MEETING
BUSINESS PLANNING COMMITTEE
Wednesday 11th March 2026 AT 6.00PM**

Present:

Cllr C Crick (Chair)
Cllr D Dewar
Cllr S Matthews

Cllr V Crick
Cllr D Williams
Cllr N Davies

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies

Cllr M Price, Cllr J Boycott

2. Presentation/Workshop

None

3. Declarations of Interest

Cllr D Williams – Torfaen County Borough Council Member

4. Minutes of Business Planning Committee Meeting 11th February 2026

Minutes of the Business Planning Meeting held 11th February 2026 were approved as an accurate record

RESOLVED: Members approved the Minutes

Proposed by Cllr N Davies seconded by Cllr D Williams, **agreed** unanimously

5. Matters Arising

None

6. Review of Project Plan & Planting Suggestion List

The updated plan was discussed and:

-Trees and flowers – Kris Thobroe was informed that the roundabout on Edlogan Way where bulbs were planted has been mown. He has reminded staff not to mow where bulbs were planted. Members requested the Clerk email Kris to determine whether any of the bulbs we planted in the wards have been damaged. Clerk is awaiting a response on the Co-op planters

-Litter Bins - TCBC have been asked to replace broken/missing bins at the Boating Lake and consider placing litter bins at Mill Wood. A response is being chased.

-Traffic Survey on The Highway - Due to unsatisfactory responses from the local PCSO, this is being addressed by The acting Sergeant who will attend the March FC meeting.

-Riverbank Erosion – Cllr S Matthews is hoping to arrange a site meeting with the TCBC officer when the weather allows

-Telephone box – discussed in item 7.2

-Outdoor exercise equipment – re-using equipment from the other side of the river has been explored, but it is not deemed to be suitable by TCBC. Members agreed to remove from the Project Plan.

-Planting list – Members were keen to explore whether Garw Wood, which is part of the National Forest, could be expanded to include the wooded area leading along the river from Chapel Lane to Llanyrafon. The Clerk will contact Mark Burchell, Bron Afon to discuss.
-Members reviewed and updated the potential tree planting sites. It was agreed that members are aiming to identify sites which could be supported by the Community Council, as well as sites in the ownership of TCBC and Bron Afon.

Cllr D Williams made 3 suggestions to add to the tree planting list:

- to offer each school within Croesyceiliog and Llanyrafon a commemorative tree and plaque and to arrange planting at a site within the school of the school's choice
- to promote planting at the site of fallen trees along the riverbank
- to replace the pear tree that has been felled at Llanyrafon Golf Club car park and will discuss a possible replacement with the golf club to and report back to members

Members agreed the tree planting list will be shared with Full Council to invite any further suggestions.

7. Items for Discussion

7.1 Glaslyn Court Defib Request

Members noted the email request and suggested clarification is sought on Bron Afon's position to determine how the maintenance and required training would be managed. The Clerk to contact Bron Afon.

7.2 Red Telephone Box Project Update

Issues with the electricity feed have been resolved and work is progressing. The feed is being removed from 23-25 March. The refurb contractor will arrange to attend the site whilst the feed is being removed to ensure the works are to allow them to remove the remaining parts of the box and proceed with the refurbishment and re siting. The Clerk advised members the officer at National Grid has been extremely helpful in expediting the works.
Members noted

7.3 Torfaen Playscheme Additional Questions Approval

Members reviewed and discussed the collated questions and agreed the amended questions to be sent to Torfaen Play by email in response to their previous email.

7.4 Cwmbran Council – Town of Culture

Cllr S Matthews and Cllr V Crick attended the meeting and reported back to members. Members were advised that the aim of the meeting was to determine whether local organisations would be supportive of a Town of Culture application. Members agreed more information needs to be shared about the implications of the proposal, including resources and costs, before local organisations can determine whether they would be supportive. Members asked that the Clerk contact Cwmbran Community Council to request a briefing note to share with Council.

7.5 Donation request for Hwb/Padel Summer Fun Day

**** Cllr D Williams did not participate in members discussions and declared an interest in this item ****

Members agreed the Summer Fun Day has been highly successful and enjoyed by many local residents. The requested donation was £150, members suggested that, due to an increase in costs, of increasing their donation to £175.

Proposed by Cllr V Crick seconded by Cllr S Matthews, **agreed** unanimously

Croesyceiliog Bowls grant application

7.6 Members considered the grant application and agreed that the Bowls club are part of the community and were keen to support their grant application for the amount requested of £863.

Proposed by Cllr D Williams seconded by Cllr D Dewar, **agreed** unanimously

8. Next Meeting – Wednesday 15th April 2026 (Members agreed to amend the initial date of 8th April due to expected low attendance)

There being no further business to discuss, the meeting was closed at 7.30pm

Signed:.....(Business Planning Committee Chair) – 15.04.26