



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF MEETING
BUSINESS PLANNING COMMITTEE
Wednesday 8th October 2025 AT 6.00PM

Present:

Cllr C Crick (Chair)
Cllr D Dewar
Cllr S Matthews
Cllr M Price

Cllr N Davies
Cllr D Williams
Cllr J Boycott

Sian Davies, Clerk
Kelly Lewis, Administrator

1. Apologies

Cllr V Crick

2. Presentation/Workshop

None

Members **agreed** to invite Torfaen Museum Trust to a future BP meeting to update members on the funded projects within the community

3. Declarations of Interest

Cllr J Boycott – Community Garden

Cllr M Price – Community Garden, Hwb

4. Minutes of Business Planning Committee Meeting 10th September 2025

Minutes of the Business Planning Meeting held 10th September 2025 were approved as an accurate record

RESOLVED: Members approved the Minutes

Proposed by Cllr D Williams, seconded by Cllr J Boycott: **agreed** unanimously

5. Matters Arising

- Cllr C Crick has arranged to meet with Donna Edwards-John TCBC via Teams and will report back following the meeting. Members noted
- Cllr D Williams advised members that the next Llanyrafon Police Surgery has been arranged for 10am on 21st October at Llanyrafon Methodist Church. Members noted

6. Review of Project Plan & Planting Suggestion List

The updated plan was discussed and:

- Tree and Flower Planting- members revised the tree planting list and removed those on the list that had no suitable site and agreed to proceed the identified sites in Caerwent Road. Members **agreed** to plant trees at Croesyceiliog school orchard to replace the trees lost in the summer months. Bulb planting to be discussed in item 7.1
- Traffic Survey on The Highway, Croesyceiliog - speed data within the area has been received and circulated to all members, however, there is no information

available relating to this road within the data provided. The assistance of Donna Edwards-John is being sought as the TCBC Officer for Active Travel in the hope she can make some suggestions for improving the area for pedestrians which will be discussed at the upcoming meeting with Cllr C Crick.

- Riverbank Erosion - A comprehensive response was received and circulated to all members. Mark Thomas of TCBC has also agreed to walk the riverbank with Cllr Matthews to have areas of concern pointed out to him. Cllr Matthews is awaiting a meeting date.
- Memorial Area - Arrangements are being made for this year's memorial service, Rev Pardoe has agreed to attend, and remembrance wreaths have been ordered.
- Christmas Tree Lights - Initial enquiries are being made to get an electricity supply to the tree to be lit. A decision on budget for the lights purchase and installation would need to be set. The Clerk will obtain costs for lights and liaise with Ponthir Community Council regarding light installation
- Street Poppies - The additional poppies have been purchased and arrangements set for the installation and removal at the appropriate times.
- Education project - There was no response to the initial request, the Clerk has asked Bron Afon if they have responsibility in this area and will assist. Cllr J Boycott has arranged to meet with a local community group regarding planting within the community and will discuss the planters and report back to members.
- Heritage Telephone Box - Following no response from the company who was initially willing to quote, Cllr Price suggested this would be a project best placed with Dan from The Hwb. He is asking advice from the contractor they currently have on site, so the project is in their hands. The Clerk will step in to assist if called for.

7.

7.1

Items for discussion

Bulb Planting

Members were advised that TCBC approved the majority of the suggested bulb planting sites.

TCBC suggested seeking volunteers to support bulb planting however members **agreed** unanimously to instruct TCBC to supply and plant the bulbs, and will invite local volunteers to support. Members also **agreed** to purchase 10 bulb planting tools to support planting which can also be used for future projects. The Clerk also liaised with Bron Afon who offered to commit time to bulb and tree planting, and suggested bulbs are planted at tree planted sites identified by BA at Garw Wood entrance and along Edlogan Way. Members **agreed**

8.

Next Meeting – Wednesday 12th November 2025

There being no further business to discuss, the meeting was closed at 6.45pm

Signed:.....(Business Planning Committee Chair) – 12.11.25