



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

Minutes of the Full Council Meeting held on
Monday 28th July 2025 at 6.00pm
Council Chamber, Woodland Road Sports & Social Centre, Croesyceiliog

Present:

Cllr J Boycott (Chair)	Cllr D Dewar
Cllr D Williams	Cllr N Davies
Cllr S Matthews	Cllr C Crick
Cllr D Payton	Cllr M Price
Cllr S O'Dobhain	Cllr V Crick
Cllr V Williams	

Sian Davies, Clerk
Kelly Lewis, Administrator

1. **The Appointed Chair to sign the Declaration of Acceptance Office and take charge of the meeting**
The newly appointed Chair Cllr J Boycott read aloud and signed the Declaration of Acceptance Office and took charge of the meeting
2. **Apologies for absence**
Cllr L Boycott
3. **Declarations of Interest**
Cllr J Boycott – The Community Garden
Cllr M Price – Hwb, The Community Garden
Cllr N Davies – Friends of Bruchsal, Independent Member
4. **Minutes**
 - 4.1 Minutes of the Full Council Meeting held 23rd June 2025 were approved as an accurate record
RESOLVED: Members approved.
Proposed by Cllr D Dewar, seconded by Cllr N Davies: **agreed** unanimously
 - 4.2 **Matters Arising from the Minutes of the Full Council meeting held on 23rd June 2025.**
No matters arising
Cllr V Crick highlighted that the minutes reflect that the comments raised by the auditor relating to the clarity of the minutes had been taken into account
 - 4.3 **To receive draft minutes of Business Planning Committee of 9th July 2025**
Cllr C Crick reminded members that any suggestions for bulb planting should be shared with the Clerk
Members noted.

5. Financial Reports and Statements

5.1 Bank Statements

Bank Statement and Visa Card Statements.

RESOLVED: Members noted the statements.

Approved by Cllr D Williams, seconded by Cllr S Matthews: **agreed** unanimously

5.2 Cheque and Direct Debits Payments List

Cheque and direct debits payments list was received & approved.

RESOLVED: Members approved

Approved by Cllr D Williams seconded by Cllr C Crick: **agreed** unanimously

5.3 To receive the monthly Financial Report up to 28.07.2025

RESOLVED: Members noted. Members thanked Cllr M Price for arranging installation of the benches at the memorial area, Cllr V Crick also suggested that Ben Black, Cwmbran Life is notified of the bench installation to promote the memorial area to the community

Approved by Cllr C Crick, seconded by Cllr N Davies, **agreed** unanimously

6. Presentations & Representations

6.1 None

7. Chair's Announcements

- Cllr J Boycott advised members that the recent volunteer event at the Community Garden went well and that another event will be arranged shortly to continue to develop the garden

8. To receive the Clerk & Administrator Reports

Members noted.

9. Planning Applications considered in advance of this meeting of Council:

None to date

10. Members Reports – Meetings of Outside Bodies

- Cllr V Crick – recently attended the Friends of Bruchsal annual meeting where Howard Thomas was elected as Chair, Chris Morgan was elected Senior Vice-Chair and Andrew Mitchell was elected Junior Vice Chair. Members were also advised that an email was recently received from Bruchsal to notify of the newly elected Lord Mayor, Sven Weigt from CPU.
- Cllr S O'Dobhain – attended the Mic Morris meeting in June. Members were advised that the Mic Morris race took place this month with 1200 pre-sale entrants. The race raised approximately £30,000 which will support Sports Development Torfaen and local young people who participate in national sport.
- Cllr C Crick – attended a Torfaen Museum Trust board meeting and although they are viable for the current year it doesn't look positive for the following year due to being unable to rely on TCBC for financial support although they will provide non-financial support such as applying for grants
- Cllr S Matthews and Cllr N Davies - attended TCBC's partnership meeting

11. Items for Consideration

11.1 To authorise the purchase of Clerk Laptop

Members were provided a quote for a laptop suggestion

ACTION: Approved by Cllr D Williams, seconded by Cllr C Crick, **agreed** unanimously

11.2 To review and accept a policy for Councillor Allowance payments to be processed

Members discussed and agreed the different points within the policy. Cllr D Williams suggested

the Clerk contact One Voice Wales to request examples of appropriate evidence if compensation for financial loss is applied for Full Council meetings. Cllr V Crick suggested that the policy should be applicable from the day following the meeting date where the policy was accepted. The Clerk advised members that the agreed policy will be circulated

Approved by Cllr C Crick, seconded by Cllr D Dewar, **agreed** unanimously

*** Cllr M Price left the meeting at 6.40pm ***

- 11.3 To review and determine the Project Grant application from Croesyceiliog RFC
Members agreed that the procedure for consideration of project grant application is conducted at Business Planning meetings and should be deferred to be discussed at September's Business Planning meeting.

Approved by Cllr S Matthews, seconded by Cllr D Williams, **agreed** unanimously

*** Cllr M Price returned to the meeting at 6.43pm ***

- 11.4 Visit Request from Mark Thomas – TCBC's Neighbourhoods and Environment Dept (See Clerks Report)
The Clerk advised members that at TCBC's partnership meeting, Mark Thomas requested to meet with Community Councils to work with communities and develop community engagement. Cllr S Matthews suggested Mark is invited to September's full council meeting, and that members should share any questions, topics and resident concerns to be sent to Mark prior to the meeting to allow sufficient time so answers can be discussed at the meeting. Cllr V Crick and Cllr C Crick suggested concerns including drainage issues in the wards are sent to members services prior to the meeting to notify them so that any works can be scheduled

ACTION: Members **agreed** unanimously

- 11.5 Drainage issues in the wards
Drainage issues were discussed and actioned in the previous item

12. Any Other Business

- Cllr C Crick queried the lack of response regarding speeding in the area following the Clerk's email to the Police Inspector, the Clerk advised a response has not yet been received but an additional email will be sent to chase a response

13.	Date of Next Meetings Local Community Resilience Meeting – Wednesday 17.09.25 at 5.30pm Business Planning Meeting – Wednesday 10.09.2025 commencing 6pm Full Council Meeting – Monday 22.09.2025 commencing at 6pm
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There being no further business to discuss, the meeting was concluded at 7.05pm

Signed:..... (Chair) – 22.09.25