



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
Caring for the Community

**MINUTES OF MEETING**  
**BUSINESS PLANNING COMMITTEE**  
**Wednesday 12<sup>th</sup> June 2024 AT 6.00PM**

**Present:**

Cllr C Crick (Chair)  
Cllr S Matthews  
Cllr D Williams  
Cllr D Payton  
Cllr V Crick

Cllr M Price  
Cllr N Davies  
Cllr J Boycott  
Cllr V Williams

Sian Davies, Clerk  
Kelly Lewis, Administrator  
Cllr A Bird, Cwmbran Town Board

**1. Apologies**

Cllr D Dewar

**2. Presentation/Workshop**

**Cllr A Bird, Cwmbran Town Board**

Cllr Bird explained the purpose of the presentation was to share information with community councillors relating to Cwmbran Town Board and gather any future project suggestions, and that updates will be regularly shared either in person or electronically. The next update will be provided following the next official board meeting which is due to be held the following day, where it is hoped there will be further information relating to project ideas. The structure and processes of the board was discussed, including networking opportunities to ensure best practice, and the focus of funding related to transport and connectivity, security and anti-social behaviour and heritage. To support possible project suggestions, community council priorities from all community councils in Cwmbran will be analysed to correlate priorities across the community. Members agreed they would discuss priorities and project ideas and respond as a community council, with an opportunity to suggest possible projects to put forward at FC.

\*Cllr V Williams left the meeting at 6.45\*

**3. Declarations of Interest**

Cllr M Price – Community Garden, Chair of Hwb  
Cllr J Boycott – Community Garden

**4. Minutes of Business Planning Committee Meeting 10<sup>th</sup> April 2024**

Members received and considered the Minutes of the BPC Meeting 10<sup>th</sup> April 2024.

**RESOLVED:** Members approved the Minutes

**5. Matters Arising**

None

**6. Review of Project Plan & Planting Suggestion List**

The updated plan was discussed and:

- Identification of sites for tree & flower planting - 3 new cherry trees have been planted at the end of the Boating Lake car park and 6 fruit trees have been replaced at the orchard. 2 native trees have been planted at White House Rd and 3 Oak trees have been planted at Llanyrafon Social Club. Current tree planting projects have been completed. Cllrs have been asked to review the tree and shrub planting list and identify exact locations by forwarding a What3Words location for each suggested site.
- Identification of sites for installation of litter bins & dog waste bins - 02.05.24 – Chased again and awaiting a response. – Information received states new bins installed at Dyke Field and Stonebridge Park. Bin at Cricket/Rugby Club to be installed shortly. Costs per bin inc. installation are £424. Cllr Matthews could not confirm sight of them on a recent inspection, so Clerk is querying. The bins are confirmed as installed and the locations are satisfactory.
- The Boating Lake – Projects to date completed
- Traffic survey on The Highway - Information on analysis of recent traffic speed wires in the wards requested. Costs obtained relating to erection of banners state 10 banners were a little over £2K. Feedback on Monmouthshire's experience with them was not particularly positive – members agreed the feedback and costings rule out the suggestion of speed banners. Clerk to contact TCBC for further information regarding the school speed monitoring schemes observed in other communities and requesting a traffic survey is reconsidered, suggesting any data is shared as opposed to the average speeds provided previously. It was also suggested the council write to the Police and Crime Commissioner to highlight safety concerns
- Riverbank erosion – Cllr S Matthews recently met with Carys Williams, TCBC to identify the areas of concern. Carys confirmed TCBC are aware of the indicated sites and the works are currently out for consultation and tenders and will be completed following this. Cllr S Matthews also requested the Clerk to send a reminder email to TCBC regarding the allotment committee being advised of future planned works.
- Memorial Area - The dedication date has been set for Sunday 6<sup>th</sup> October at 2pm as agreed. Clergy confirmed availability and Clerk & Cllr Matthews to meet with an Officer on 13<sup>th</sup> June to arrange attendance of Armed Forces. Cllr Price has obtained a flagpole ready for installation – members conveyed thanks to Cllr Price.
- Christmas Tree Lights – TCBC advised the lamp posts at HWB belong to the centre, however Cllr Price advised the lights have no electrical connection to the building. Cllr Price to discuss possible connection to the Padel centre.
- Museum Trust Project – Following a recent meeting, the Trust agreed to put together a suggested layout and cost printing of the booklet. To meet to progress end June.
- Defibrillators on allotments – no response to date
- Education project – Clerk advised headteacher the planters have been inspected and are safe to be used by the schools – Trees purchased for orchard at Croesyceiliog school which will begin an environmental project at the school
- Path at Llanyrafon AFC - Clerk to send PRow information to Cllr D Williams who will share with the football club

Members agreed the Clerk to remove any information from the Project Plan that is no longer relevant.

## **7. Items for discussion**

- Past Chair lapel badges – members agreed a small badge displaying the logo would be beneficial to all members when representing the council. Administrator to order 24 badges
- Hi-Vis Vests – members agreed there would not be much opportunity for members to utilise the vests and it was decided not to proceed
- Trees purchase for Croesyceiliog School – the trees have been purchased and will begin an environmental project at the school

## **8. Next Meeting – 10<sup>th</sup> July 2024**

There being no further business to discuss, the meeting was closed at 7.30pm

Signed:.....(Business Planning Committee Chair) – 10.07.24