



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF THE ANNUAL MEETING
MONDAY 20 MAY 2024 AT 6.00PM, COUNCIL CHAMBER,
WOODLAND ROAD SPORTS & SOCIAL CENTRE, CROESYCEILIOG

Present: Cllr S O'Dobhain (Chair) Cllr C Crick Cllr D Williams
Cllr V Williams Cllr J Boycott Cllr V Crick
Cllr N Davies Cllr D Dewar Cllr S Matthews
Cllr D Payton Cllr M Price

In attendance:

Sian Davies, Clerk

Kelly Lewis, Administrator

Cllr S O'Dobhain Chaired the meeting until the new Chair was elected.

1. Elect a Chairman of the Council

Members proposed and seconded the election of Cllr S Matthews

RESOLVED: Cllr S Matthews was unanimously elected as Chair for the Council year 2024/25 and confirmed the Acceptance of Office.

2. Elect Vice-Chairman of the Council

Members proposed and seconded the election of Cllr J Boycott

RESOLVED: Cllr J Boycott was elected as Vice-Chair for the Council year 2024/25 and subsequently confirmed the Acceptance of Office.

3. Retiring Chairman's Annual Report

The retiring Chairman's report was circulated to members prior to the meeting and thanks to all members for their support were reiterated during the meeting. Elected chair, Cllr S Matthews conveyed his thanks to Cllr S O'Dobhain on behalf of the community council for his work as Chair as well as to all members. Members also thanked Cllr S O'Dobhain for receipt of the informative report, and it was suggested it be added to the newsletter and website.

RESOLVED: Members noted

4. Apologies

Cllr L Boycott

5. Minutes

The Minutes of the Annual Meeting held 22 May 2023 were received and noted.

RESOLVED: The Minutes had been approved and signed at 26th June 2023 Ordinary meeting. The minutes from this meeting will be presented to Full Council at the next meeting.

6. Business Planning Committee

(i) Membership of the Business Planning Committee

Members considered the membership of the Business Planning Committee and nominations were received.

RESOLVED: Members agreed the membership of the Committee: Cllr D Payton (Vice Chair BP), Cllr S Matthews (Ex Officio), Cllr C Crick, Cllr N Davies, Cllr M Price, Cllr J Boycott, Cllr D Williams

(ii) Election of Chairman to the Business Planning Committee

Members received a nomination and seconded for the Chair of the Business Planning Committee.

RESOLVED: Members approved Cllr C Crick as Chair of the Business Planning Committee for 2024/25.

7. Appointment of Representatives to Outside Bodies for 2024/25

Members considered appointments to Outside Bodies for the ensuing year.

RESOLVED: Members agreed the appointments as follows:

Outside Body	CLCC Representative
Armed Forces Covenant	Cllr Stewart Matthews
Congress Theatre Management Committee	Cllr Stewart Matthews
Cwmbran Centre for Young People (CYPP)	Cllr Nigel Davies Cllr C Crick
Friends of Bruchsal Management Committee	Cllr Darrell Dewar Cllr Stewart Matthews
Friends of Bruchsal Trust Fund	Cllr David Williams Cllr Stewart Matthews Cllr Darrell Dewar
Greenmeadow Community Farm	Cllr Stewart Matthews
Llantarnam Grange Arts Centre	Cllr Veronica Crick
Llanfrechfa Village Association	Cllr Darrell Dewar
One Voice Wales Gwent Valleys Area Committee (Quarterly)	Cllr Stewart Matthews Cllr Colin Crick Cllr Mark Price(Reserve) Clerk to the Council
One Voice Wales Larger Councils Committee	Cllr Colin Crick Clerk to the Council
HM Prison Usk & Prescoed – Prison Council Liaison Meetings (PCLM)	Cllr Veronica Crick
Local Community Resilience Group	Full council members
Mic Morris Trust	Cllr S O'Dobhain
Torfaen Aids for the Disabled	Cllr Vicki Williams
Torfaen Community Transport	Cllr Vicki Williams
Torfaen Association of Local Councils (TCALC) - including One Voice Wales	Cllr Stewart Matthews Clerk to the Council Cllr Nigel Davies
Torfaen Environment Trust / Torfaen Environmental Association	Clerk to the Council
Torfaen Local Partnership Committee (LCPC)	Cllr Stewart Matthews Cllr Nigel Davies
Torfaen Museum Trust	Cllr David Williams
Torfaen Voluntary Alliance (TVA)	Cllr Veronica Crick
Minor Authority Representative on the Board of Governors at:	CLCC Representative
Croesyceiliog Primary School	Cllr Jo Boycott
Llanyrafon Primary School	Reverend Boxall

8. Cycle of Meetings 2024/25

Members considered the cycle of meetings for 2024/25.

RESOLVED: Members agreed the cycle of meetings for the forthcoming year and agreed that the new Local Community Resilience Group will meet quarterly on the third Wednesday of the month at 5.30pm. The first meeting to be 18th September. Further meetings dates will be added once meeting dates are agreed at full council.

2024 Meetings	
20 May 6.00pm	Annual Meeting & Ordinary Full Council
12 June 6.00pm	Business Planning Committee
24 June 6.00pm	Ordinary Full Council
10 July 6.00pm	Business Planning Committee
22 July 6.00pm	Ordinary Full Council
August	RECESS
11 September 6.00pm	Business Planning Committee
23 September 6.00pm	Ordinary Full Council
9 October 6.00pm	Business Planning Committee
28 October 6.00pm	Ordinary Full Council
13 November 6.00pm	Business Planning Committee
25 November 6.00pm	Ordinary Full Council
December	RECESS
2025 Meetings	
8 January 6.00pm	Business Planning Committee
27 January 6.00pm	Ordinary Full Council
12 February 6.00pm	Business Planning Committee
24 February 6.00pm	Ordinary Full Council
12 March 6.00pm	Business Planning Committee
24 March 6.00pm	Ordinary Full Council
9 April 6.00pm	Business Planning Committee
28 April 6.00pm	Ordinary Full Council
14 May 6.00pm	Business Planning Committee
19 May 6.00pm	Annual Meeting & Ordinary Full Council

There being no further business to discuss, the meeting was concluded at 6.20pm

Signed:..... (Chair) – 24.06.24