



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF THE ANNUAL MEETING
MONDAY 16 MAY 2022 AT 6.00PM, COUNCIL CHAMBER,
WOODLAND ROAD SPORTS & SOCIAL CENTRE, CROESYCEILIOG

Present: Cllr D Dewar (Chair) Cllr C Crick Cllr D Williams
Cllr V Williams Cllr S Matthews Cllr V Crick
Cllr M Price Cllr S O'Dobhain Cllr N Davies
Cllr A Rappell Cllr J Boycott

In attendance:

Adrian Isaacs, Clerk to the Council & Responsible Financial Officer/Proper Officer
Kelly Lewis, Administrator

Cllr D Dewar Chaired the meeting until the new Chair was elected.

1. Elect a Chairman of the Council

Members proposed and seconded the election of Cllr S Matthews

RESOLVED: Cllr S Matthews was unanimously elected as Chair for the Council year 2022/23 and confirmed the Acceptance of Office.

2. Elect Vice-Chairman of the Council

Members proposed and seconded the election of Cllr S O'Dobhain.

RESOLVED: Cllr S O'Dobhain was elected as Vice-Chair for the Council year 2022/23 and confirmed the Acceptance of Office.

3. Retiring Chairman's Annual Report

The meeting received the Chairman's Annual Report for 2021/22 presented by Cllr D Dewar.

In May 2021 I began a second term as Chairman of Croesyceiliog and Llanyrafon Community Council with Stewart Matthews as vice-Chairman. It has been an honour and a privilege to have been your Chairman for the last two years.

This year has been something of a game of two halves. We started the year still being challenged by lockdown constraints and lack of face-to-face meetings; however, as restrictions were lifted, we were able to begin a return to normality albeit something of a new normal. I must say a huge thank you to the whole team of Councillors, our clerk Adrian Issacs and Administrator Kelly Lewis for the way they have persevered with extra effort and continued to operate and support the Council in a business as usual manner. For that and all the support you have given me over the year I am most grateful. Where would we have been without 'Teams' ?

As lock down eased, there were fewer requests for community support we were though able to direct our own funds and assist a number of projects within both Croesyceiliog and Llanyrafon areas

During the year a number of organisations received financial support from the Council. Albeit the numbers were slightly down on last year. It would have been nice to have an Awards Evening, alas to say another victim of the pandemic. Hopefully there may be a possibility for such an evening this year.

The Business Planning Committee has been as busy as ever and has supported a number of projects. Many thanks to its members for their hard work.

The Hwb is still developing their ambitious plans to transform Woodland Road into a modern building which will attract person(s) of all ages.

It is pleasing to see that Cwmbran Community Council intend to have the Big Event this year. I know that a lot of people will be happy at this decision

I would like to thank all my fellow Councillors for your contributions and actions over the last year. To those who have finished their tenure(s) my very best wishes for the future.

Once again I would like to give my thanks to the Adrian Issacs and our Kelly Lewis their tireless efforts, support and professionalism over the last year is second to none.

Finally, a word of appreciation to Stewart Matthews whose help and support over the last two years have also been second to none

I would like to give my best wishes to the new Council and incoming Chairman.

*Darrell Dewar
May 2022*

RESOLVED: Members noted the report.

4. Apologies
Cllr D Payton

5. Minutes
The Minutes of the Annual Meeting held 24 May 2021 were received and noted.
RESOLVED: The Minutes had been approved and signed at 28th June 2021 Ordinary meeting. The minutes from this meeting will be presented to Full Council at the next meeting.

6. Business Planning Committee

(i) Membership of the Business Planning Committee
Members considered the membership of the Business Planning Committee and nominations were received.
RESOLVED: Members agreed the membership of the Committee: Cllr S Matthews (Ex Officio), Cllr C Crick, Cllr N Davies, Cllr A Rappell, Cllr M Price, Cllr J Boycott, Cllr S O'Dobhain

(ii) Election of Chairman to the Business Planning Committee
Members received a nomination and seconded for the Chair of the Business Planning Committee.
RESOLVED: Members approved Cllr C Crick as Chair of the Business Planning Committee for 2022/23.

7. Appointment of Representatives to Outside Bodies for 2022/23
Members considered appointments to Outside Bodies for the ensuing year.
RESOLVED: Members agreed the appointments as follows:

Outside Body	CLCC Representative
Armed Forces Covenant	Cllr Stewart Matthews
Congress Theatre Management Committee	Cllr Stewart Matthews
Cwmbran Centre for Young People (CYPP)	Cllr Nigel Davies Cllr C Crick
Friends of Bruchsal Management Committee	Cllr Mrs Veronica Crick Cllr Stewart Matthews

Friends of Bruchsal Trust Fund	Cllr David Williams Cllr Stewart Matthews
Greenmeadow Community Farm	Cllr Stewart Matthews
Llantarnam Grange Arts Centre	Cllr Veronica Crick
Llanfrechfa Village Association	Cllr Darrell Dewar
One Voice Wales Gwent Valleys Area Committee (Quarterly)	Cllr Stewart Matthews Cllr Colin Crick Cllr Mark Price(Reserve) Clerk to the Council
One Voice Wales Larger Councils Committee	Cllr Colin Crick Clerk to the Council
HM Prison Usk & Prescoed – Prison Council Liaison Meetings (PCLM)	Cllr Veronica Crick CHECK TO SEE IF THERE ARE ANY MEETINGS
Torfaen Aids for the Disabled	Cllr Vicki Williams
Torfaen Community Transport	Cllr Vicki Williams
Torfaen CBC Planning Focus Group	Cllr Alun Rappell
Torfaen Association of Local Councils (TCALC) - including One Voice Wales	Cllr Stewart Matthews Clerk to the Council Cllr Nigel Davies
Torfaen Environment Trust / Torfaen Environmental Association	????? FIND OUT IF THERE ARE ANY MEETINGS Clerk to the Council
Torfaen Local Partnership Committee (LCPC)	Cllr Stewart Matthews Cllr Nigel Davies
Torfaen Museum Trust	Cllr David Williams
Torfaen Voluntary Alliance (TVA)	Cllr Mark Price

Minor Authority Representative on the Board of Governors at:	CLCC Representative
Croesyceiliog Primary School	Cllr Jo Boycott
Llanyrafon Primary School	Cllr Dan Payton

8. Agreement of Standing Orders

Members approved the standing Orders for 2022/23

9. Agreement of Policy Document

Cllr Jo Boycott is to replace Cllr Richard Clark as a bank signatory

Members approved the Policy Document for 2022/23

10. Cycle of Meetings 2022/23

Members considered the cycle of meetings for 2022/23.

RESOLVED: Members agreed the cycle of meetings for the forthcoming year.

23 June 2022	Ordinary Full Council
25 July 2022	Ordinary Full Council
August	RECESS

26 September 2022	Ordinary Full Council
24 October 2022	Ordinary Full Council
28 November 2022	Ordinary Full Council
December	RECESS
23 January 2023	Ordinary Full Council
27 February 2023	Ordinary Full Council
27 March 2022	Ordinary Full Council
24 April 2023	Ordinary Full Council
22 May 2023	Annual Meeting (6.00pm) & Ordinary Full Council

The Meeting closed at 6.30pm