



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF THE ANNUAL MEETING
MONDAY 24 MAY 2021 AT 6.00PM, COUNCIL CHAMBER,
WOODLAND ROAD SPORTS & SOCIAL CENTRE, CROESYCEILIOG

Present: Cllr D Dewar (Chair) Cllr C Crick Cllr R Clark
Cllr J Gauden Cllr S Matthews Cllr V Crick
Cllr M Price Cllr B Steiner Cllr N Davies
Cllr C Evans

In attendance:

Adrian Isaacs, Clerk to the Council & Responsible Financial Officer/Proper Officer
Kelly Lewis, Administrator

Cllr D Dewar Chaired the meeting until the new Chair was elected.

1. Elect a Chairman of the Council

Members proposed and seconded the election of Cllr D Dewar

RESOLVED: Cllr D Dewar was unanimously elected to continue as Chair for the Council year 2021/22 and verbally confirmed the Acceptance of Office. It was agreed Cllr D Dewar will formally sign the Acceptance of Office in the presence of the Proper Officer at a later date due to exceptional circumstances.

2. Elect Vice-Chairman of the Council

Members proposed and seconded the election of Cllr S Matthews.

RESOLVED: Cllr S Matthews was elected to continue as Vice-Chair for the Council year 2021/22 and verbally confirmed the Acceptance of Office. It was agreed Cllr S Matthews will formally sign the Acceptance of Office in the presence of the Proper Officer at a later date due to exceptional circumstances.

3. Retiring Chairman's Annual Report

The meeting received the Chairman's Annual Report for 2020/21 presented by Cllr D Dewar.

"In May 2020 I became Chairman of Croesyceiliog and Llanyrafon Community Council with Stewart Matthews as vice-Chairman. I have enjoyed the year but there is a certain degree of disappointment in that our movements were heavily restricted by the Welsh Government.

The past year has brought unprecedented challenges for our communities, 2020 was a year like no other. One I hope we don't see again. We all faced new challenges. Communities were stretched and families were not allowed to see each other for many months. Despite these difficulties though, I am delighted that the Council continued to meet its targets. I am also pleased that we were able to conduct our business via virtual meetings.

During the year as the activities of the Council were greatly reduced, the community wasn't. They were as active and supportive as ever looking out for those who needed help with shopping, medical matters or simply some socially distanced contact and the knowledge that we may have been in lockdown but were connected as members of the community. In so many ways the pandemic brought the community close together and we should be proud to be a part of it. A word of thanks to Jo Gauden and Richard Clark who gave their time to assist at the local food bank.

During the year I was pleased that 67 organisations received financial support from the Council. It would have been nice to have an Awards Evening, alas to say another victim of the pandemic. Hopefully we can have one this year.

On the Business Planning front the Committee has supported a number of developments these include:-

- *tree planting*
- *extra litter bins*
- *avenue of trees leading to the Boating Lake (ongoing)*
- *community benches*

- *Installation of Defibrillators. (Boating Lake and CCYP)*
- *Improvements to both the changing rooms and pitches (Llanyrafon AFC)*
- *I am pleased to say that our Communities have been kept informed of our activities through the website, social media and our notice boards.*

During these unprecedented times the Community Council's activities may have been reduced but the community spirit wasn't. It was as active and vibrant as ever, looking out for those who needed help with shopping, medical matters or simply some socially distanced contact with the knowledge that we may have been in lockdown but were still connected as members of the community. In so many ways the pandemic brought the community close together and we should be proud to be a part of it.

The Hwb has developed ambitious plans to transform Woodland Road into a modern building which will attract person(s) of all ages.

Because of the pandemic Cwmbran Community Council had to cancel the Big Event much to the dismay of a lot of people not only from within the town but from further afield. They did though run a Virtual event and I was pleased to be asked to provide a foreword which I recorded.

I would like to thank all my fellow Councillors for your contributions and actions over the last year.

Finally, I would like to give my thanks to the Clerk, Adrian Issacs and our Administrator Kelly Lewis for their knowledge, guidance and support they have given me and the Council over the last year. Even though we have had limited personal contact during this time their sterling efforts have not gone unnoticed."

RESOLVED: Members noted the report.

4. Apologies

Cllr A Rappell, Cllr S O'Dobhain

5. Minutes

The Minutes of the Annual Meeting held 25 May 2020 were received and noted.

RESOLVED: The Minutes had been approved and signed at 22nd June 2020 Ordinary meeting. The minutes from this meeting will be presented to Full Council at the next meeting.

6. Business Planning Committee

(i) Membership of the Business Planning Committee

Members considered the membership of the Business Planning Committee and nominations were received.

RESOLVED: Members agreed the membership of the Committee: Cllr D Dewar (Ex Officio), Cllr C Crick, Cllr C Evans, Cllr S Matthews, Cllr R Clark, Cllr N Davies, Cllr A Rappell, Cllr J Gauden

(ii) Election of Chairman to the Business Planning Committee

Members received a nomination and seconded for the Chair of the Business Planning Committee.

RESOLVED: Members approved the continuation of Cllr S Matthews as Chair of the Business Planning Committee for 2021/22.

7. Appointment of Representatives to Outside Bodies for 2019/20

Members considered appointments to Outside Bodies for the ensuing year.

RESOLVED: Members agreed the appointments as follows:

Outside Body	CLCC Representative
Congress Theatre Management Committee	Cllr S Matthews Cllr N Davies (Reserve)
Cwmbran Centre for Young People (CCYP)	Cllr N Davies Cllr C Crick
Friends of Bruschal Management Committee	Cllr V Crick Cllr B Steiner
Friends of Bruschal Trust Fund	Cllr J Gauden Cllr S Matthews
Greenmeadow Community Farm	Cllr D Dewar
Llantarnam Grange Arts Centre	Cllr C Crick Cllr S Matthews (Reserve)
Llanfrechfa Village Association	Cllr D Dewar
One Voice Wales Gwent Valleys Area Committee (Quarterly)	Cllr M Price Cllr S Matthews Clerk to the Council (Reserve) Cllr C Crick (Reserve)
One Voice Wales Larger Councils Committee	Cllr C Crick Clerk to the Council Cllr R Clark (Reserve)
HM Prison Usk & Prescoed – Prison Council Liaison Meetings (PCLM)	Cllr V Crick
Torfaen Aids for the Disabled	Cllr B Steiner
Torfaen Community Transport	Cllr B Steiner
Torfaen CBC Planning Focus Group	Cllr A Rappell
Torfaen Association of Local Councils (TCALC) - including One Voice Wales	Cllr S Matthews Clerk to the Council Cllr N Davies
Torfaen Environment Trust / Torfaen Environmental Association	Cllr N Davies Clerk to the Council
Torfaen Local Partnership Committee (LCPC)	Cllr S Matthews Cllr N Davies
Torfaen Museum Trust	Cllr R Clark
Torfaen Voluntary Alliance (TVA)	Cllr M Price
Minor Authority Representative on the Board of Governors at:	CLCC Representative
Croesyceiliog Primary School	Cllr N Davies
Llanyrafon Primary School	Cllr A Rappell

8. Agreement of Standing Orders

Members approved the standing Orders for 2021/22

9. Agreement of Policy Document

Members approved the Policy Document for 2021/22

10. Cycle of Meetings 2020/21

Members considered the cycle of meetings for 2021/22.

RESOLVED: Members agreed the cycle of meetings for the forthcoming year.

28th June 2021	Ordinary Full Council
26th July 2021	Ordinary Full Council
August	RECESS
27th September 2021	Ordinary Full Council
25th October 2021	Ordinary Full Council
22nd November 2021	Ordinary Full Council
December	RECESS
24th January 2022	Ordinary Full Council
28th February 2022	Ordinary Full Council
28th March 2022	Ordinary Full Council
25th April 2022	Ordinary Full Council
23rd May 2022	Annual Meeting (6.00pm) & Ordinary Full Council

The Meeting closed at 6.15pm