



**CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON**  
**Caring for the Community**

**MINUTES OF MEETING**  
**BUSINESS PLANNING COMMITTEE**  
**WEDNESDAY 10th February 2021 AT 6.00PM**

**Present:**

Cllr S Matthews (Chair)  
 Cllr D Dewar  
 Cllr C Crick  
 Cllr J Gauden

Adrian Isaacs, Clerk  
 Kelly Lewis , Administrator

**1. Apologies**

Apologies were received from Cllr's Clark, Rappell, Evans & Davies

**2. Declarations of Interest**

Cllr Gauden – TCBC Member

**3. Minutes of Business Planning Committee Meeting 13<sup>th</sup> January 2021**

Members received and considered the Minutes of the BPC Meeting 13<sup>th</sup> January 2021.  
**RESOLVED:** Members approved the Minutes as an accurate record .

**4. Matters Arising**

- Tree Planting , consultation letters to residents  
 Objections received in relation to Brynhyfryd / Chepstow Rise / Pencoed Place \*  
 It was agreed not to pursue planting at Chepstow Rise & Pencoed Place  
 It was agreed to seek advice on planting at Brynhyfryd .
- The Clerk has spoken to RR about the intended planting on the Highway , Penarth Court ,  
 Bron Afon sites & the Boating Lake . RR is to consider the extent to which he can assist in  
 advance of the **February meeting of Council.**
- Lottery Bid Timeline received from the Hwb

**5. New Changing Rooms at Woodland Road**

The Clerk had received the following information from Croesyceiliog RFC :

- Pre-planning application discussions have being held with TCBC
- The architect has altered the design to accommodate TCBC views on the risk of flooding
- An expert has been commissioned to consider the possible presence of newts
- Should newts be present arrangements will be made to relocate them
- The WRU are currently not considering funding requests & it may be the Autumn before a decision is made on the match funding .
- Monthly updates are to be provided in a written form .

## **6. TCBC Economy & Skills Strategy**

The Committee received a presentation from David Leech, Head of Service , & the slides are to be sent to Members .

A number of comments were made on the draft strategy for which the Head of Service was grateful

Any further comments on the presentation are to be forwarded to the Clerk.

## **7. Appointment of Internal Auditor**

The Clerk's report was discussed together with the bid received from Astari .  
It was agreed that TIAA be appointed .

## **8. Review of Project Plan**

The project plan was discussed and :

- bins have been installed at Snowden Court & rear of Building Blocks Nursery
- the Chair is to provide the clerk with a tel. no. for AN
- the Chair is to have discussions with the Allotments about improving the appearance of the boundary trees / fencing
- Cllr Crick reported that 2 of the concrete bus shelters were not in use & the 1 in use was in satisfactory condition . It was agreed not to remove this item from the project plan as future repairs may be required .
- TCBC are to be congratulated on the work undertaken installing dropped kerbs
- CCYP are to be asked about the fitting of a Defibrillator fully funded by CLCC