



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

MINUTES OF THE ANNUAL MEETING
MONDAY 25 MAY 2020 AT 6.00PM, COUNCIL CHAMBER,
WOODLAND ROAD SPORTS & SOCIAL CENTRE, CROESYCEILIOG

Present: Cllr J Gauden (Chair) Cllr C Crick Cllr R Clark
 Cllr D Dewar Cllr S Matthews Cllr V Crick
 Cllr M Price Cllr A Rappell Cllr N Davies
 Cllr S O'Dobhain

In attendance:

Adrian Isaacs, Clerk to the Council & Responsible Financial Officer/Proper Officer
Kelly Lewis, Administrator

Cllr J Gauden Chaired the meeting until the new Chair was elected.

Members resolved to suspend standing orders in relation to meeting requirements, as the meeting was being held on a Bank Holiday

1. Elect a Chairman of the Council

Members proposed and seconded the election of Cllr D Dewar

RESOLVED: Cllr D Dewar was unanimously elected as Chair for the Council year 2020/21 and verbally confirmed the Acceptance of Office. It was agreed Cllr D Dewar will formally sign the Acceptance of Office in the presence of the Proper Officer at a later date due to exceptional circumstances.

2. Elect Vice-Chairman of the Council

Members proposed and seconded the election of Cllr S Matthews.

RESOLVED: Cllr S Matthews was elected as Vice-Chair for the Council year 2020/21 and verbally confirmed the Acceptance of Office. It was agreed Cllr S Matthews will formally sign the Acceptance of Office in the presence of the Proper Officer at a later date due to exceptional circumstances.

3. Retiring Chairman's Annual Report

The meeting received the Chairman's Annual Report for 2019/20 presented by Cllr J Gauden.

"Thank you for the opportunity to serve as Chair to our Council for the past year and also for having the confidence in my skills to elect me.

This is my first term as a Community Councillor so I do feel honoured to have taken the Chair's role so early in my term. I have developed my knowledge of local government's role closest to the communities we serve. I have never pretended to know it all and still have much to learn.

We have delivered many business projects this year but I think I should pick out one highlight. The memorial area. This is something to be proud of and I thank the individual members of the Council for their good work on developing this project and for delivering a well attended memorial event last November, organised in partnership with the Hwb.

The centre is no longer longer leased by the Community Council but run by the Hwb. They've recently have had some very good news that the Lottery has ring fenced an initial grant of half a million. Work is underway to complete the bid and applications for planning permission. This work will bring new life to the centre as the Hwb of the community.

The current Covid 19 crisis has seen much work done to bring our community together and create a support network for residents. I hope we can work together with the Hwb to retain the enthusiasm of the volunteer group and continue to provide a sustainable service delivering the food share and other activities.

Looking forward, what is important to me, is that we remember our discussions around responding to climate emergency and embed that thinking within all our decision making.

We are now blessed with a stable staffing structure where our Clerk is employed on a permanent contract. I need to thank both our Clerk, Adrian, for making good use of his

accounting skills and our Admin, Kelly, for her commitment & flexible ways of working. Both Adrian & Kelly provide the foundations to progress our work. Darryl will be a fresh lead bringing his talents and skills to the table. Darryl, I look forward to working with you & the best of luck."

RESOLVED: Members noted the report.

4. Apologies

Cllr C Evans, Cllr W Steiner

5. Minutes

The Minutes of the Annual Meeting held 13 May 2019 were received and noted.

RESOLVED: The Minutes had been approved and signed at 24th June 2019 Ordinary meeting. The minutes from this meeting will be presented to Full Council at the next meeting.

6. Business Planning Committee

(i) Membership of the Business Planning Committee

Members considered the membership of the Business Planning Committee and nominations were received.

RESOLVED: Members agreed the membership of the Committee: Cllr D Dewar (Ex Officio), Cllr C Crick, Cllr C Evans, Cllr S Matthews, Cllr R Clark, Cllr N Davies, Cllr A Rappell, Cllr J Gauden

(ii) Election of Chairman to the Business Planning Committee

Members received a nomination and seconded for the Chair of the Business Planning Committee.

RESOLVED: Members approved the continuation of Cllr S Matthews as Chair of the Business Planning Committee for 2020/21.

7. Appointment of Representatives to Outside Bodies for 2019/20

Members considered appointments to Outside Bodies for the ensuing year.

RESOLVED: Members agreed the appointments as follows:

Outside Body	CLCC Representative
Congress Theatre Management Committee	Cllr Stewart Matthews Cllr Nigel Davies (Reserve)
Cwmbran Centre for Young People (CYPP)	Cllr Nigel Davies Cllr C Crick
Friends of Bruschal Management Committee	Cllr Mrs Veronica Crick Cllr Bill Steiner
Friends of Bruschal Trust Fund	Cllr Colin Crick Cllr Stewart Matthews
Greenmeadow Community Farm	Cllr Colyn Evans
Llantarnam Grange Arts Centre	Cllr Joanne Gauden Cllr C Crick (Reserve)
Llanfrechfa Village Association	Cllr D Dewar
One Voice Wales Gwent Valleys Area Committee (Quarterly)	Cllr Colyn Evans Cllr Stewart Matthews Clerk to the Council (Reserve) Cllr Colin Crick (Reserve)
One Voice Wales Larger Councils Committee	Cllr Colin Crick Clerk to the Council Cllr Richard Clark (Reserve)
HM Prison Usk & Prescoed – Prison Council Liaison Meetings (PCLM)	Cllr Veronica Crick
Torfaen Aids for the Disabled	Cllr Bill Steiner
Torfaen Community Transport	Cllr Bill Steiner

Torfaen CBC Planning Focus Group	Cllr Alun Rappell
Torfaen Association of Local Councils (TCALC) - including One Voice Wales	Cllr Colyn Evans Cllr Stewart Matthews Clerk to the Council Cllr Nigel Davies (Reserve)
Torfaen Environment Trust / Torfaen Environmental Association	Cllr Nigel Davies Clerk to the Council
Torfaen Local Partnership Committee (LCPC)	Cllr Colyn Evans Cllr Stewart Matthews Cllr Nigel Davies (Reserve)
Torfaen Museum Trust	Cllr R Clark
Torfaen Voluntary Alliance (TVA)	Cllr Mark Price

Minor Authority Representative on the Board of Governors at:	CLCC Representative
Croesyceiliog Primary School	Cllr Nigel Davies
Llanyrafon Primary School	Cllr Alun Rappell

8. Agreement of Standing Orders

Members approved the standing Orders for 2020/21

9. Agreement of Policy Document

Members approved the Policy Document for 2020/21 and agreed the requirement for Council to meet on Mondays is removed

10. Cycle of Meetings 2020/21

Members considered the cycle of meetings for 2020/21.

RESOLVED: Members agreed the cycle of meetings for the forthcoming year.

22nd June 2020	Ordinary Full Council
27th July 2020	Ordinary Full Council
August	RECESS
28th September 2020	Ordinary Full Council
26th October 2020	Ordinary Full Council
23rd November 2020	Ordinary Full Council
December	RECESS
25th January 2021	Ordinary Full Council
22nd February 2021	Ordinary Full Council
22nd March 2021	Ordinary Full Council
26th April 2021	Ordinary Full Council

The Meeting closed at 6.30pm