



CROESYCEILIOG AND LLANYRAFON COMMUNITY COUNCIL
CYNGOR CYMUNED CROESYCEILIOG a LLANYRAFON
Caring for the Community

Mr Adrian Isaacs
Clerk to the Council & Responsible Financial Officer

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NOTICE OF ANNUAL COUNCIL MEETING
MONDAY 16th MAY 2022 AT 6.00PM

3rd May 2022

To The Chair and Members of
Croesyceiliog & Llanyrafon Community Council

Dear Chair / Councillors

You are summoned to attend an **ANNUAL MEETING** of Croesyceiliog & Llanyrafon Community Council to be held on **Monday 16th MAY 2022 at 6.00pm at Woodland Road** .

The business to be transacted is set out in the agenda below .

Yours sincerely

Adrian Isaacs
Clerk to the Council & Responsible Financial Officer



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ANNUAL MEETING
Wednesday 16th MAY 2022
AGENDA

1. Elect a Chair of the Council

- (i) Chair to sign Acceptance of Office

2. Elect Vice-Chair of the Council

- (i) Vice Chair to sign Acceptance of Office

3. Retiring Chair's Annual Report

4. Apologies

5. Minutes

To receive and note the minutes of the Annual Meeting that was held on 24 May 2021. *

It is good practice to approve Annual Minutes at the next monthly Ordinary meeting, and not wait a year before approving their content. Therefore this evening's Annual minutes will be approved and duly signed at next month's Ordinary meeting and merely noted next May .

6. Business Planning Committee

- (i) Nominations for 7 members of this Committee.
(ii) Nominations required for Chair to the Business Planning Committee

7. Appointment of Representatives to Outside Bodies

Members are requested to consider nominations for representatives on outside bodies

8. Agreement of Standing Orders *

9. Agreement of Policy Document 2023/23 *

- **Bank Signatories to be confirmed**

10. Cycle of Meetings for 2022/23 *

Members are requested to consider and agree the cycle of meetings

- Denotes document attached .